



Regular Meeting Agenda Items

Tuesday, March 10, 2026

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Senney, and Stephens; Kristen Marks, Executive Director; Carrie Dittman, Marketing and Communications Manager; Ken Carter, Operations Manager; Jake Hensel, Program Manager; Tony Carpenter, Projects and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on March 6, 2026 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

February 2026 meeting minutes were approved by Commissioners Pearl and Stephens.

IV. VISITORS

V. FISCAL

February 28, 2026			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2026	\$ 10,312,609	\$ 10,312,609	
Revenue			
Property Taxes	6,317,926	1,584,772	25.1%
Interest	300,000	41,498	13.8%
Donations	51,000	-	0.0%
Donations - Program Sponsorship	5,000	5,622	112.4%
Advances	74,317		0.0%
Program	280,000	25,392	9.1%
Field/Facility	70,000	9,065	13.0%
Other	5,000	22,261	445.2%
Total	7,103,243	1,688,610	23.8%
Beginning Cash + Revenue	17,415,852	12,001,219	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	2,615,487	754,487	28.8%
3 - Agency	959,075	432,809	45.1%
4 - Administration	1,025,415	350,075	34.1%
5 - Operations	3,404,062	990,486	29.1%
6 - Program	1,006,675	262,785	26.1%
7 - Matching Funds	32,595	14,815	45.5%
8 - Transfers (out)	291,180	2,477	0.9%
9 - Advances (out)	11,583	-	0.0%
Total expenditures	9,346,072	2,807,934	30.0%



Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Stephens seconded, to authorize the March 2026 financial and investment activity. Commissioners Pearl, Senney and Stephens all ayes.

VI. BUSINESS

A. Resolution to Apply for DNR H2Ohio Grant Funding

Commissioner Stephens moved, Commissioner Senney seconded, to approve Resolution 2026-02 to apply for grant for funding through the Ohio Department of Natural Resources to support streambank restoration at Grant Park. Commissioners Pearl, Senney and Stephens all ayes.

B. Personnel Policy Revisions

Staff request that the board approve revisions and additions to the Personnel Policy.

Commissioner Senney moved, Commissioner Stephens seconded, to approve revisions and additions to the Personnel Policy Commissioners Pearl, Senney and Stephens all ayes.

C. Rosewood Playground Purchase Order

The Park District received a State Initiative Grant from DWA/GameTime for Rosewood Park Playground. The playground cost without funding is \$128,865. The total funds awarded are \$42,336, bringing the total to \$86,530. The District budgeted \$90,000 for this playground improvement project. Staff requests a purchase order in the amount of \$86,530 to GameTime for new playground amenities at Rosewood Park. (OMNIA Partners Contract Number: 2017001134)

Commissioner Stephens moved, Commissioner Senney seconded, to award the playground equipment contract for Rosewood Park to Gametime for a purchase order total of \$86,530. Commissioners Pearl, Senney and Stephens all ayes.

D. Contracted Mowing Purchase Order

Staff recommends the Board of Park Commissioners approve a one-year renewal of the Lawn Care Services contract with Professional Property Maintenance, pursuant to the original contract terms and renewal provisions. PPM has performed satisfactorily during the 2025 season, and the renewal is consistent with the bid specifications, allowing up to 2 additional one-year terms, for a maximum of 3 years. The 2026 contract amount will remain the same as the original contract approved in 2025 of \$78,060. The budget for contracted mowing was set at \$90,000 for the 2026 season.

Commissioner Stephens moved, Commissioner Senney seconded, to approve a purchase order payable to Professional Property Maintenance in the amount of \$78,060 for 2026 contracted mowing services. Commissioners Pearl, Senney and Stephens all ayes.

E. Vehicle Purchase Order

The 2026 budget includes \$60,000 for the purchase of a truck with service body to replace a 1993 model that has reached the end of its service life. Staff received a quote from Cronin Ford North for \$55,771.76 for a truck that fits the District's desired specifications.

Commissioner Stephens moved, Commissioner Senney seconded, to authorize the purchase order for \$55,771.76 to Cronin Ford North for the purchase of a fleet truck. Commissioners

Pearl, Senney and Stephens all ayes.

F. Surplus Equipment Declaration

All items listed have met or exceeded the criteria for replacement (age, miles or hours)

Make/Model	ID Number	Model Year	Usage Hrs/miles	Original Cost	Est. Replacement Cost
John Deere UTV #1	W04X2XD011860	2007	6,172	\$6,029	\$10,000
Ford F-350 Truck #3	1FDKF37H6PNB08359	1993	81,077	\$13,314	\$57,000
Ford Transit	NM0GE9F77E1141297	2014	77,268	\$17,987	\$40,000
Ford F-250 Truck #21	1FT17X2A69BEA69008	2011	100,000	\$18,210	\$50,000

Commissioner Senney moved, Commissioner Stephens seconded, to trade-in, or sell by Internet auction using GovDeals.com, all items “as is - where is” and allowing a minimum of fifteen days for public bidding, Park District personal property, which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired. Commissioners Pearl, Senney and Stephens all ayes.

VII. COMMISSIONER COMMENTS

- Commissioner Senney
 - Enjoyed the staff presentation at the beginning of the meeting which highlighted projects and professional development
 - Could we take a space to make a community garden that members can plant and maintain themselves? There was one at a previous job that (Commissioner Senney) held and employees were able to plant and garden
- Commissioner Stephens
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- Commissioner Pearl
 - American Community Garden Association has a playbook for community gardens
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VIII. ADJOURNMENT

A Board work session will be held April 7, 2026, at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.