



Regular Meeting Agenda Items

Tuesday, November 14, 2023

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Senney and Pearl; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on November 10, 2023 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

October 2023 meeting minutes were approved by board consensus.

IV. VISITORS

No visitors were in attendance.

V. FISCAL

General Fund Financial Summary			
October 31, 2023			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2023	\$ 7,646,982	\$ 7,646,982	
Revenue			
Property Taxes	4,993,627	4,965,206	99.4%
Interest	70,000	223,370	319.1%
Donations	10,000	11,879	118.8%
Donations - Program Sponsorship	3,500	2,532	72.3%
Advances	192,754	71,622	37.2%
Program	250,000	266,909	106.8%
Field/Facility	48,900	64,618	132.1%
Grants (other)	5,000	17,183	343.7%
Other	2,000	4,799	240.0%
Total	5,575,781	5,628,118	100.9%
Beginning Cash + Revenue	13,222,763	13,275,100	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,571,173	1,030,110	65.6%
3 - Agency	832,214	684,813	82.3%
4 - Administration	848,407	732,966	86.4%
5 - Operations	2,927,934	2,358,138	80.5%
6 - Program	970,328	823,964	84.9%
7 - Matching Funds	30,000	16,941	56.5%
8 - Transfers (out)	26,447	10,531	39.8%
9 - Advances (out)	279,231	204,000	73.1%
Total expenditures	7,485,733	5,861,463	78.3%



Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the September 2023 financial and investment activity.

VI. BUSINESS

A. Fleet Replacement Purchase Order

In anticipation of scheduled fleet replacement needs for 2024, staff has received government pricing from Kings Ford to purchase one F-250 Ford pickup truck. The truck's purchase price is above the Executive Director's approval limit and is being brought to the Board for approval. A purchase order is required to place an order for delivery and payment in 2024. The new truck will replace truck #17, 2008 Ford F-250 with 85,526 miles. Truck replacement is based on 12 years and over 70,000 miles, or over 100,000 miles.

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the purchase order for \$50,000 to Kings Ford Dealership for the purchase of a fleet truck.

B. Grant Resolution – Land and Water Conservation Funding Resolution 2023-16

This is the standard action that allows the Park District to apply for the grant. It is intended that the District will apply to land a grant to offset costs related to renovation of the Sprayground at Activity Center Park. The resolution affirms that the District has funds to meet the grant's matching requirements.

Commissioner Senney moved, Commissioner Pearl seconded, to approve Resolution 2023-16.

VII. DIRECTOR'S REPORT

- A. Holiday Party Update – 12/15/23
- B. Upcoming Dates
- C. OPRA Conference

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - Interested in potentially hosting business breakfasts for stakeholders to talk about what the Park District is doing
 - Board could thank everyone for coming
 - We could talk about all we have done to make the parks great
 - Talk about challenges to come
- Commissioner Pearl
 - Suggested that the Board compose a letter to all staff thanking them for the hard work that lead to the levy passing
 - Noticed “big bellies” (solar, compacting, trash cans) around Centerville – should we look in to using?
 - Has District considered holding large dances in the parks?



IX. EXECUTIVE SESSION

Commissioner Pearl moved, Commissioner Senney seconded, to enter Executive Session for the purpose of discussing Personnel Compensation; ORC 121.22(G)(4).

Roll Call Vote:

Commissioner Senney - Aye

Commissioner Pearl - Aye

Commissioner Senney adjourned Executive Session, and returns to Regular Session at 4:58 p.m.

X. ADJOURNMENT

Commissioner Senney adjourned the meeting at 4:59 p.m.

A Board work session will be held Tuesday, December 12, 2023 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jeff Senney, President

Alex Pearl, Secretary