



## Regular Meeting Agenda Items

Tuesday, July 11, 2023

### I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:03 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on July 7, 2023 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

### II. CHANGES OR ADDITIONS TO THE AGENDA

No changes

### III. APPROVAL OF MINUTES

June 2023 meeting minutes were approved by board consensus.

### IV. VISITORS

John Serr, Treasurer, Yes for Parks

### V. FISCAL

<b>General Fund Financial Summary</b>			
<b>June 30, 2023</b>			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2023	\$ 7,646,982	\$ 7,646,982	
<b>Revenue</b>			
Property Taxes	4,993,627	2,867,565	57.4%
Interest	70,000	113,790	162.6%
Donations	10,000	3,093	30.9%
Donations - Program Sponsorship	3,500	1,332	38.0%
Advances	192,754	71,622	37.2%
Program	250,000	238,581	95.4%
Field/Facility	48,900	41,552	85.0%
Grants (other)	5,000	4,000	80.0%
Other	2,000	4,658	232.9%
Total	5,575,781	3,346,192	60.0%
<b>Beginning Cash + Revenue</b>	<b>13,222,763</b>	<b>10,993,174</b>	
<b>Expenditures</b> (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,580,458	961,789	60.9%
3 - Agency	832,214	608,430	73.1%
4 - Administration	848,407	531,120	62.6%
5 - Operations	2,946,431	1,654,997	56.2%
6 - Program	970,328	496,970	51.2%
7 - Matching Funds	12,000	-	0.0%
8 - Transfers (out)	20,447	6,512	31.9%
9 - Advances (out)	121,132	-	0.0%
<b>Total expenditures</b>	<b>7,331,417</b>	<b>4,259,819</b>	<b>58.1%</b>



### **Approval of Financial and Investment Activity**

Commissioner Riley moved, Commissioner Pearl seconded, to authorize the June 2023 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## **VI. BUSINESS**

### **A. Resolution to Proceed**

Resolution to place a replacement question on the November 7, 2023 ballot for the existing .9 Levy – Resolution 2023-11. Resolution has been reviewed by the Park District attorney. Upon approval, the Board's action will be recorded promptly with the County, as required by law.

Commissioner Riley moved, Commissioner Pearl seconded, approve Resolution 2023-11. Commissioners Pearl, Riley and Senney: ayes, motion carried.

#### **ROLL CALL VOTE**

Commissioner Pearl - aye

Commissioner Riley - aye

Commissioner Senney – aye

### **B. Revised Appropriation Resolution 2023-12**

Commissioner Riley moved, Commissioner Pearl seconded, to approve Appropriation Resolution 2023-12. The Board also approves the Park District Business Manager to execute all budgeted transfers and advances without further authorization. Commissioners Pearl, Riley and Senney: ayes, motion carried.

### **C. H2Ohio Streambank Restoration Contract**

Two proposals were received for streambank restoration as part of the H2Ohio projects at Grant Park. Staff is evaluating each proposal and contacting references to determine the lowest and best proposal. Staff recommends approval of a purchase order for up to \$238,000, which gives the ability to award the design-build contract to the lowest and best submittal. As a reminder the H2Ohio grant funding is reimbursed at 100%.

Commissioner Riley moved, Commissioner Pearl seconded, to approve a purchase order not to exceed \$238,000 for H2Ohio streambank restoration at Grant Park, stipulating that the contract be awarded to the lowest, most responsible company based on respective proposals and reference checks. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## VII. DIRECTOR'S REPORT

- A. NPS-IS Kick-Off
- B. Levy Announcement/Updated Timeline
- C. Collaborations:
  - Director Lunch
  - CNO 2.0
  - Wall That Heals, July 27-30
  - Big Backyard Party, July 29

## VIII. COMMISSIONERS COMMENTS

- Commissioner Riley
  - Asked for information on whether Oak Grove is the only pond that's stocked within the Park District and what is done to mitigate fish kills
  - Thanks to Nick Meyer for introducing Caleb Brooks (intern) before meeting
  - In community survey did we specifically ask accessibility questions relating to playground equipment? Could the playgrounds be made more accessible than they currently are?
  - Requested a refresher on the Strategic Plan timeline (current runs out at 12/31/2023).
- Commissioner Senney
  - Likes the thought of improving access to bodies of water within the Park District. Will bring more thoughts to the August Meeting.
- Commissioner Pearl
  - Mentioned, for the Board's purpose, that there was a soccer league at Oak Grove for players with disabilities.
  - Has the District considered swinging benches as an alternative to the memorial bench offerings?
  - Inquired as to whether there will still be a July 31 public entity meeting
  - Has the District utilized AmeriCorps for program staffing
  - Referenced Grant Park Nature Playce and wondered whether the District has considered any public art installations

## IX. ADJOURNMENT

Commissioner Senney adjourned at 4:50 p.m.

A Board work session will be held August 14 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

**Approved**

**Attested**

Jeff Senney, President

Alex Pearl, Secretary