



**Meeting Minutes – Regular Session**  
**Board of Commissioners**  
**Monday April 10, 2023**  
**4:00 P.M.**

**I. CALL TO ORDER**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Ally Berger, Program Supervisor; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on April 7, 2023 and was posted on the Park District web site, www.cwpd.org.

**II. CHANGES OR ADDITIONS TO THE AGENDA**

Director’s report was moved to the Work Session.

**III. APPROVAL OF MINUTES**

The March meeting minutes were approved by Board consensus.

**IV. VISITORS**

John Serr, citizen.

**V. FISCAL**

<b>March 31, 2023</b>			
	<b>Budget +</b>	<b>YTD Expenses +</b>	<b>% of</b>
	<b>Carryover</b>	<b>Encumbrances</b>	<b>Budget</b>
Beginning Cash 2023	\$ 7,646,982	\$ 7,646,982	
<b>Revenue</b>			
Property Taxes	4,929,107	1,904,232	38.6%
Interest	70,000	31,497	45.0%
Donations	10,000	1,705	17.0%
Donations - Program Sponsorship	3,500	1,000	
Advances	192,754	71,622	37.2%
Program	250,000	26,163	10.5%
Field/Facility	48,900	18,479	37.8%
Grants (other)	5,000	4,000	80.0%
Other	2,000	3,792	189.6%
<b>Total</b>	<b>5,511,261</b>	<b>2,062,488</b>	<b>37.4%</b>
<b>Beginning Cash + Revenue</b>	<b>13,158,243</b>	<b>9,709,470</b>	
<b>Expenditures (incl. Encumbered)</b>			
2 - Park Improvements	1,519,361	755,756	49.7%
3 - Agency	832,738	536,851	64.5%
4 - Administration	848,407	406,442	47.9%
5 - Operations	2,971,930	1,249,766	42.1%
6 - Program	958,135	304,795	31.8%
7 - Matching Funds	12,000	-	0.0%
8 - Transfers (out)	20,447	3,671	18.0%
9 - Advances (out)	121,132	-	0.0%
<b>Total expenditures</b>	<b>7,284,150</b>	<b>3,257,280</b>	<b>44.7%</b>



## Approval of Bills

Commissioner Riley moved, Commissioner Senney seconded, to authorize the January 2022 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## VI. BUSINESS

### A. Sprayground Sponsorship Agreement

Commissioner Riley moved, Commissioner Senney seconded, to approve the sponsorship agreement between The Centerville-Washington Park District and Dayton Children's Hospital for the Sprayground Renovation project. Commissioners Pearl, Riley and Senney: ayes, motion carried.

### B. Resolution of Necessity

Resolution to place a replacement question on the November 2023 ballot for the .9 Levy – Resolution 2023-05. Resolution has been reviewed by the Park District attorney. Upon approval, the Board's action will be recorded promptly with the County, as required by law.

Commissioner Senney moved, Commissioner Pearl seconded, to approve Resolution 2023-05.

Roll Call Vote:

- Commissioner Pearl - aye
- Commissioner Riley - aye
- Commissioner Senney - aye

### C. 5/3 Bank Multi-Product Resolution 2023-06

Staff reviewed banking contract and found some changes that can be made to save money on bank fees. Among those, changing the accounts to non-interest bearing will save around \$112 per month. The accounts do not carry a high enough balance to earn interest. Should holding money at 5/3 ever become desirable, the accounts can be changed back. The Park District attorney has reviewed this document.

Commissioner Riley moved, Commissioner Senney seconded, to approve the 5/3 Bank Multi-Product Resolution (CWPD Resolution 2023-05). The Board further acknowledges that Chris Huff will sign the account-related documents. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## VII. COMMISSIONERS COMMENTS

- Commissioner Riley
  - Inquired as to how volunteers will be recognized during National Volunteer Week
  - Inquired as to what staff learned from researching Ohioans with Disabilities
- Commissioner Senney
  - Inquired as to whether the Program Department partners with any local gyms (or similar, fitness-based, businesses)
- Commissioner Pearl
  - Brought up the idea of having ping-pong-related programs
  - Inquired as to whether we have offered a "history of the Park District" type of program
  - Mentioned that the OSU extension is promoting Victory Gardens and is passing out seed packets within the community (are we/should we partnering)



- Inquired as to whether we have reached out to the courts about programming for juvenile offenders, as we do for people with special needs
- Mentioned that the weather is getting nice and asked if we expect to see more police reports as the park traffic increases

**VIII. ADJOURNMENT**

The meeting was adjourned at 4:45 pm.

A Board work session will be held May 8, 2023 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

**Approved**

**Attested**

Alexander Pearl, President

Jason Riley, Secretary