



Regular Meeting Agenda Items

Monday, May 8, 2023

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on May 5, 2023 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

Department Reports were moved from the Work Session to the Regular Session.

III. APPROVAL OF MINUTES

April 2023 meeting minutes were approved by board consensus.

IV. VISITORS

John Serr, citizen; Katy Lucas, staff member; Sean Kovacs, staff member; Amy Hopwood, Scout; Jen Hopwood, citizen; Glenn Hopwood, citizen; Owen Russell, Scout; Betsy Russell, citizen

V. FISCAL

General Fund Financial Summary			
April 30, 2023			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2023	\$ 7,646,982	\$ 7,646,982	
Revenue			
Property Taxes	4,993,627	2,481,834	49.7%
Interest	70,000	47,810	68.3%
Donations	10,000	2,805	28.0%
Donations - Program Sponsorship	3,500	1,000	
Advances	192,754	71,622	37.2%
Program	250,000	197,818	79.1%
Field/Facility	48,900	24,863	50.8%
Grants (other)	5,000	4,000	80.0%
Other	2,000	4,030	201.5%
Total	5,575,781	2,835,781	50.9%
Beginning Cash + Revenue	13,222,763	10,482,763	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,513,536	749,931	49.5%
3 - Agency	832,738	586,760	70.5%
4 - Administration	848,407	445,713	52.5%
5 - Operations	2,971,266	1,367,040	46.0%
6 - Program	958,135	341,305	35.6%
7 - Matching Funds	12,000	-	0.0%
8 - Transfers (out)	20,447	4,606	22.5%
9 - Advances (out)	121,132	-	0.0%
Total expenditures	7,277,661	3,495,355	48.0%



Authorization of Financial and Investment Activity

Commissioner Senney moved, Commissioner Riley seconded, to authorize the April 2023 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Board Member Reappointment

Announcement of Court of Common Pleas Reappointment of Commissioner, Alex Pearl for 2023-2026 term.

B. Board Officer Selection

Per Section 5 of the Board Administrative Policy

In Effect June 2023 - May 2024

President: Jeff Senney

Vice President: Jason Riley

Secretary: Alex Pearl

Commissioner Riley moved, Commissioner Senney seconded, to appoint Mr. Jeff Senney as Board President; Mr. Jason Riley as Vice President; and Mr. Alex Pearl as Secretary. Commissioners Pearl, Riley and Senney: ayes, motion carried.

Roll Call Vote

Alex Pearl - aye

Jason Riley - aye

Jeff Senney - aye

C. Appropriation Resolution 2023-07

Commissioner Riley moved, Commissioner Senney seconded, to approve Appropriation Resolution 2023-07. The Board also approves the Park District Business Manager to execute all budgeted transfers and advances without further authorization. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DEPARTMENT REPORTS

- Programs
- Operations
- Projects
- Business

VIII. DIRECTOR'S REPORT

- A. Gold Medal Update
- B. Vacation Schedule – May 23-June 2
- C. Kettering Bike Hub Ribbon Cutting
- D. Centerville-Washington History Podcast
- E. OPRA Region 3 Event

IX. COMMISSIONER COMMENTS



- Commissioner Riley
 - Will represent the Park District at the City of Centerville’s Memorial Day Ceremony, held on Memorial Day at Stubbs Park
 - Will be placing flags, alongside area Scouts and athletes, on Veteran gravesites on May 19. Will send along info if anyone at the Park District would like to volunteer
- Commissioner Senney
 - Congrats to the reappointed Commissioner Pearl. Appreciates the leadership (Alex) has provided as President of the Board over the past year.
- Commissioner Pearl
 - Found info on a “Children’s Bill of Rights” from Houston, Texas – has the Park District heard of/done this before?
 - Inquired as to whether Girl Scouts participate in volunteerism with the Park District (context – Boy Scouts at this meeting presenting Eagle Scout projects)
 - There is a historic sign at the Rooks Mill entrance to Bill Yeck Park about the site; does CW History do any programming at the site?
 - Inquired to whether there are any updates on potential land acquisition

X. ADJOURNMENT

Commissioner Pearl adjourned the meeting at 5:06 p.m.

A Board work session will be held June 12, 2023 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jeff Senney, President

Alex Pearl, Secretary