



Meeting Minutes
Board of Commissioners
Friday October 14, 2022
4:00 P.M.

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on October 11, 2022 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

Minutes were approved for the September 2022 Meeting; Commissioners Pearl, Riley and Senney Aye.

IV. VISITORS

Eagle Scout Recognitions – Giovanni Taylor (along with Roberta Taylor) and Matthew Leedy (along with Kevin Leedy)

V. FISCAL

General Fund Financial Summary			
September 30, 2022			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2022	\$ 7,147,106	\$ 7,147,106	
Revenue			
Property Taxes	4,927,547	4,909,622	99.6%
Interest	57,168	77,798	136.1%
Donations	57,500	27,904	48.5%
Donations - Program Sponsorship		2,150	
Advances	283,064		0.0%
Program	185,000	204,789	110.7%
Field/Facility	42,000	55,428	132.0%
Grants (other)	5,000		0.0%
Other	5,000	1,514	30.3%
Total	5,562,279	5,279,205	94.9%
Beginning Cash + Revenue	12,709,385	12,426,311	
Expenditures (incl. Encumbered)			
2 - Park Improvements	1,735,836	1,323,994	76.3%
3 - Agency	620,212	482,867	77.9%
4 - Administration	787,391	628,887	79.9%
5 - Operations	2,615,076	1,804,021	69.0%
6 - Program	871,172	712,811	81.8%
7 - Matching Funds	35,000	15,561	44.5%
8 - Transfers (out)	800	3,027	378.3%
9 - Advances (out)	283,064	-	0.0%
Total expenditures	6,948,551	4,971,167	71.5%
	Net YTD	\$ 7,455,143.74	



Approval of Financial Activity

Commissioner Riley moved, Commissioner Senney seconded, to authorize the October 2022 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Amounts and Rates

Ninety-five percent (95%) of the estimated revenue for tax year 2022 (budget year 2023), as provided by the Montgomery County Auditor, is \$4,919,242. A resolution must be passed acknowledging this amount, per ORC 5705.34-5705.35.

Commissioner Riley moved, Commissioner Senney seconded, to accept Resolution 2022-07, authorizing the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. A copy is attached to and made a part of these minutes. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Budget Adjustments

Commissioner Senney moved, Commissioner Riley seconded, to approve Appropriation Resolution 2022-08. The Board also approves the Park District Business Manager to execute all budgeted transfers and advances without further authorization. Commissioners Pearl, Riley and Senney: ayes, motion carried.

C. Investment Policy Update

Commissioner Riley moved, Commissioner Senney seconded, to adopt the proposed changes to the Investment Policy Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

- A. Join Entities Meetings
- B. Closing on School Land
- C. November Board Meeting
- D. EV Charging Station Submission
- E. Levy Timeline
- F. OPRA Awards

VIII. COMMISSIONERS COMMENTS

- Commissioner Riley
 - Assisted with an archery program and noted that the District is in need of new equipment
 - Inquired as to whether we should recognize groups that were unable to make it to the volunteer event in any other way
 - Interested in helping with community education for the levy as much as possible. Asked that a list of 'dos and don'ts' be put together to ensure Board is adhering to rules per ORC
- Commissioner Senney
 - Happy to help with levy in whatever way possible
 - Staff should be proud of work done at programs! Lots of community feedback when he is out in the parks regarding how great CWPD is



- Commissioner Pearl
 - OPRA conference is coming up at end of January. Recommends that Board members who are able attend. He received lots of feedback about CWPD at the conference that demonstrated respect for the organization.
 - Suggested that CWPD consider planting cultivated (native) pollinators in the parks.

IX. ADJOURNMENT

The Board adjourned the meeting at 4:50 pm.

A Board work session will be held November 14, 2022 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alexander Pearl, President

Jason Riley, Secretary