



Meeting Minutes
Board of Commissioners
Monday August 15, 2022
4:00 P.M.

Work Session - 3:00pm

1. Proposed Murals

Staff shared the Marion's wall mural submissions with Commissioners for feedback.

2. Discussion on Mental Health

Staff and Board members discussed whether the Park District should take a more visible role in mental health awareness, as it relates to park-goers.

3. Department Reports

- a. Programs
- b. Operations
- c. Projects
- d. Business

September 12, Next Board Meeting

Should time run out, Board may elect to complete discussion during Regular Business Meeting

Approved

Attested

Alexander Pearl, President

Jason Riley, Secretary



Regular Meeting Agenda Items

Monday August 15, 2022

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager and Carrie Dittman, Marketing and Communications Supervisor. Notice of this meeting was sent to the Dayton Daily News on August 9, 2022 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

Minutes were approved for the July 2022 Meeting; Commissioners Pearl, Riley and Senney Aye.

IV. VISITORS

Neighbors of Iron Horse Park regarding upcoming park improvements.

- Karen Gouge
- Donna Tucker
- Derry Cox
- Mike Manning

Alyssa Schulte, staff member

V. FISCAL

General Fund Financial Summary			
July 31, 2022			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2022	\$ 7,147,106	\$ 7,147,106	
Revenue			
Property Taxes	4,927,547	4,558,220	92.5%
Interest	57,168	59,007	103.2%
Donations	57,500	27,021	47.0%
Donations - Program Sponsorship		1,400	
Advances	283,064		0.0%
Program	185,000	184,152	99.5%
Field/Facility	42,000	45,960	109.4%
Grants (other)	5,000		0.0%
Other	5,000	1,514	30.3%
Total	5,562,279	4,877,274	87.7%
Beginning Cash + Revenue	12,709,385	12,024,380	
Expenditures (incl. Encumbered)			
2 - Park Improvements	1,735,893	779,072	44.9%
3 - Agency	620,212	429,625	69.3%
4 - Administration	787,391	531,335	67.5%
5 - Operations	2,615,076	1,476,759	56.5%
6 - Program	871,172	553,474	63.5%
7 - Matching Funds	35,000	15,561	44.5%
8 - Transfers (out)	800	1,550	193.8%
9 - Advances (out)	283,064	-	0.0%
Total expenditures	6,948,607	3,787,377	54.5%
Net YTD		\$ 8,237,002.41	



A. Approval of Bills

Commissioner Riley moved, Commissioner Senney seconded, to authorize the July 2022 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Purchase Order Adjustment

The Board approved a purchase order for the perimeter path at Activity Center Park at the July 12, 2021 meeting. Additional work was required to make this path ADA compliant (this was not part of the original bid) and more fill gravel/dirt was needed to bring the area around the trail up to grade.

Original 2021 Board Approval: \$165,000 (not to exceed)

Encumbrance (PO) Amount: \$162,000

Actual Project Amount: \$175,841

Commissioner Riley moved, Commissioner Senney seconded, to approve a Purchase Order in the amount of \$14,000 for the Activity Center paved trail. This is to supplement the previously approved Purchase Order 24839. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Board Administrative Policy

Policy updates have been finalized and were included in the Commission Board Packets for review.

Commissioner Riley moved, Commissioner Senney seconded, to approve the Board Administrative Policy updates. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

- A. Personnel Policy Updates in September
- B. Installation of ADA Swings
- C. Foundation Update

VIII. COMMISSIONERS COMMENTS

- Commissioner Riley
 - Inquired as to whether we have considered offering internship opportunities. A great opportunity to get assistance, but also provide experiences to help young people build their resumes.
 - Mentioned how great our camp staff have been to work with this year. All are very professional. Complimented us on getting the word out and hiring great people.
- Commissioner Senney
 - Appreciated the nice job done with responding to citizen concerns about the paved multi-use trail coming soon to Iron Horse Park. Wondered how we could acknowledge the citizens that have taken time to express concern and thank them for engaging in the process.
 - Commented on the needs assessment survey and wondered how we can better educate the community on why 400 responses is considered a statistically valid survey.
- Commissioner Pearl
 - Appreciated the nice job done in responding to citizen concerns and encouraged Kristen and Carrie to remain involved in the process.



- Inquired as to whether we have looked at solar panels to increase energy efficiency at our park district buildings.
- Inquired about the possibility of adding electric vehicles to our fleet.

IX. ADJOURNMENT

Commissioner Pearl adjourned the meeting at 5:10 p.m.

A Board work session will be held September 12, 2022 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alexander Pearl, President

Jason Riley, Secretary