



# Meeting Minutes

## Board of Commissioners

Monday, July 11, 2022

4:00 P.M.

### I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Katy Lucas, Environmental Education Supervisor; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on July 8, 2022 and was posted on the Park District web site, www.cwpd.org.

### II. CHANGES OR ADDITIONS TO THE AGENDA

Adoption of the Board Administrative Policy was tabled (removed from the Business on agenda).

### III. APPROVAL OF MINUTES

Minutes were approved for the June 2022 Meeting; Commissioners Pearl, Riley and Senney Aye.

### IV. VISITORS

Neighbors of Iron Horse Park regarding access to the park via Fernshire Drive.

- Karen and Dan Gouge
- Donna Tucker
- Matt Gnau
- Derry Cox

### V. FISCAL

General Fund Financial Summary June 30, 2022			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2022	\$ 7,147,106	\$ 7,147,106	
<b>Revenue</b>			
Property Taxes	4,927,547	2,888,859	58.6%
Interest	57,168	49,825	87.2%
Donations	57,500	27,021	47.0%
Donations - Program Sponsorship		1,400	
Advances	283,064		0.0%
Program	185,000	183,328	99.1%
Field/Facility	42,000	41,668	99.2%
Grants (other)	5,000		0.0%
Other	5,000	1,514	30.3%
<b>Total</b>	<b>5,562,279</b>	<b>3,193,615</b>	<b>57.4%</b>
<b>Beginning Cash + Revenue</b>	<b>12,709,385</b>	<b>10,340,720</b>	
<b>Expenditures (incl. Encumbered)</b>			
2 - Park Improvements	1,742,567	693,004	39.8%
3 - Agency	620,212	425,614	68.6%
4 - Administration	787,391	487,036	61.9%
5 - Operations	2,615,426	1,348,550	51.6%
6 - Program	871,172	447,477	51.4%
7 - Matching Funds	35,000	15,561	44.5%
8 - Transfers (out)	800	1,005	125.6%
9 - Advances (out)	283,064	-	0.0%
<b>Total expenditures</b>	<b>6,955,631</b>	<b>3,418,246</b>	<b>49.1%</b>
Net YTD		\$ 6,922,474.75	

**A. Approval of Bills**

Commissioner Riley moved, Commissioner Senney seconded, to authorize the June 2022 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

**VI. DIRECTOR'S REPORT**

- A. Americana Recap
- B. Grant Park McEwen Pre-Construction Meeting
- C. Status update School Property Purchase
- D. Continuous Levies

**VII. COMMISSIONERS COMMENTS**

- Commissioner Riley
  - Seed packets at Americana were a great idea
  - Thanked staff for providing Board with nametags
- Commissioner Senney
  - Are bounce houses (during Americana festival) feasible going down to Activity Center rather than down by ballfields?
  - Americana was great; suggested that we continue passing out seed packets at the event
  - Honey provided to Board (came from apiary at Bill Yeck) was great
- Commissioner Pearl
  - Reiterated that the next two meeting dates are August 15 and September 12
  - Asked Board and staff to meet on another date in October, due to a conflict (all agreed upon October 14)

**VIII. EXECUTIVE SESSION**

Commissioner Riley moved, Commissioner Senney seconded to enter Executive Session for the purpose of discussing Personnel Compensation; ORC 121.22(G)(4) at 5:15.

**Roll Call Vote:**

Commissioner Riley - aye  
Commissioner Senney - aye  
Commissioner Pearl - aye

Commissioner Pearl adjourned Executive Session, and returned to Regular Session at 5:30 p.m.

**IX. ADJOURNMENT**

Commissioner Pearl adjourned the meeting at 5:30 p.m.

A Board work session will be held August 15, 2022 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

**Approved**

Alexander Pearl, President

**Attested**

Jason Riley, Secretary