



**Meeting Minutes**  
**Board of Commissioners**  
**Monday, May 09, 2022**  
**7:00 P.M.**

**I. CALL TO ORDER**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 6:03 P.M. with the following attending: Commissioners Pearl, Riley and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Ken Carter, Operations Manager; Nick Meyer, Planning and Projects Manager and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on May 6, 2022 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

**II. SEATING OF NEW COMMISSIONER**

Board welcomes new commissioner, Mr. Jason Riley. Certification of the oath from the Montgomery County Court of Appeals to become part of the minutes for the Park District record. Board to affirm the officer assignments for the next 11 months.

**Board Officer Selection**

**In Effect May 2022 - April 2023**

President: Alex Pearl

Vice President: Jeff Senney

Secretary: Jason Riley

**Roll Call Vote**

Alex Pearl - Aye

Jason Riley - Aye

Jeff Senney - Aye

**III. CHANGES OR ADDITIONS TO THE AGENDA**

No changes were made

**IV. APPROVAL OF MINUTES**

Minutes were approved for the April 2022 Meeting; Commissioners Senney and Pearl Aye.

**V. VISITORS**

Owen Currie, Eagle Scout

Dan Currie, Citizen

Deborah Currie, Citizen

Lisa Riley, Citizen

## VI. FISCAL

<b>General Fund Financial Summary</b>			
<b>4/31/2022</b>			
	<b>Budget + Carryover</b>	<b>YTD Expenses + Encumbrances</b>	<b>% of Budget</b>
Beginning Cash 2022	\$ 7,147,106	\$ 7,147,106	
<b>Revenue</b>			
Property Taxes	4,927,547	2,437,872	49.5%
Interest	57,168	38,734	67.8%
Donations	57,500	6,575	11.4%
Donations - Program Sponsorship		250	
Advances	283,064		0.0%
Program	185,000	152,360	82.4%
Field/Facility	42,000	20,873	49.7%
Grants (other)	5,000		0.0%
Other	5,000	1,001	20.0%
<b>Total</b>	<b>5,562,279</b>	<b>2,657,664</b>	<b>47.8%</b>
<b>Beginning Cash + Revenue</b>	<b>12,709,385</b>	<b>9,804,770</b>	
<b>Expenditures (incl. Encumbered)</b>			
2 - Park Improvements	1,742,817	494,293	28.4%
3 - Agency	620,212	389,144	62.7%
4 - Administration	787,391	408,933	51.9%
5 - Operations	2,615,426	1,104,555	42.2%
6 - Program	871,172	294,825	33.8%
7 - Matching Funds	35,000	14,025	40.1%
8 - Transfers (out)	800	320	40.0%
9 - Advances (out)	283,064	-	0.0%
<b>Total expenditures</b>	<b>6,955,881</b>	<b>2,706,094</b>	<b>38.9%</b>

### A. Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Riley seconded, to authorize the April 2022 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## VII. BUSINESS

### A. Pricing Policy Revisions

Commissioner Riley moved, Commissioner Senney seconded, to adopt the Pricing Policy with recommended revisions. Commissioners Pearl, Riley and Senney: ayes, motion carried.



## B. Stewardship Policy Revisions

Commissioner Senney moved, Commissioner Riley seconded, to adopt the Stewardship Policy with recommended revisions. Commissioners S, Riley and Senney: ayes, motion carried.

## VIII. Department Reports

### A. Operations

## IX. DIRECTOR'S REPORT

- A. Yankee Grand Opening
- B. Purchase Agreement with Centerville City Schools
- C. H2Ohio and Yeck Nature Fund
- D. Vacation Dates – May 21 – May 29
  - Proxy Director:
    - Chris: Saturday 5/21-Wednesday 5/25
    - Nick: Thursday 5/26-Sunday 5/29

## X. COMMISSIONERS COMMENTS

- Commissioner Riley
  - Meeting with Department Managers over the next week
  - Inquired as to whether there are many comments about sport field quality (historically), as a result of an item on the Comment Log
- Commissioner Senney
  - Issued a reminder about Sunshine Law rules as it relates to Board communication
- Commissioner Pearl
  - Asked how staff to be thinking about how best to harness technology to improve the District

## XI. ADJOURNMENT

A Board work session will be held June 10, 2022 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

**Approved**

Alexander Pearl, President

**Attested**

Jason Riley, Secretary