



Regular Meeting Agenda Items

November 8, 2021

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 7:00 P.M. with the following attending: Commissioners Monahan, Pearl and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Nick Meyer, Planning and Projects Manager; Ken Carter, Operations Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on November 05, 2021 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

Minutes for the October 2021 meeting were approved by Board consensus.

IV. VISITORS

Kathie Bowers
Todd Muckerheide

V. FISCAL

| General Fund Financial Summary | | | |
|--|-----------------------|------------------------|----------------|
| October 31, 2021 | | | |
| | Budget + Carryover | YTD | % of Budget |
| Beginning Cash 2021 | \$ 6,375,558 | \$ 6,375,558 | |
| Revenue | | | |
| Property Taxes | 4,963,992 | 5,112,220 | 103.0% |
| Interest | 56,000 | 56,435 | 100.8% |
| Donations | 30,500 | 36,530 | 119.8% |
| Program | 147,000 | 166,577 | 113.3% |
| Field/Facility | 20,000 | 35,627 | 178.1% |
| Advances | 205,356 | - | 0.0% |
| Grants (other) | 3,000 | 1,500 | 50.0% |
| Other | 5,000 | 49,975 | 999.5% |
| Total | 5,430,848 | 5,458,864 | 100.5% |
| Beginning Cash + Revenue | 11,806,406 | 11,834,423 | |
| Expenditures (incl. Encumbered) | | | |
| 2 - Park Improvements | 1,492,029 | 1,135,704 | 76.1% |
| 3 - Agency | 627,074 | 504,589 | 80.5% |
| 4 - Administration | 805,804 | 699,200 | 86.8% |
| 5 - Operations | 2,561,635 | 1,978,187 | 77.2% |
| 6 - Program | 792,782 | 652,114 | 82.3% |
| 7 - Matching Funds | 72,558 | 39,088 | 53.9% |
| 8 - Transfers (out) | 800 | 311 | 38.9% |
| 9 - Advances (out) | 85,000 | - | 0.0% |
| Total expenditures | 6,437,681 | 5,009,194 | 77.8% |
| | Net YTD | \$ 6,825,228.84 | |



A. Fiscal Activity

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the October 2021 financial and investment activity. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

VI. BUSINESS

A. Salaries and Wages for Fiscal Year 2022

Looking toward December's meeting, and the preliminary budget presentation, salary increases were researched and are in-line with the national trends. Dayton-area wages were also analyzed, by position, to ensure the Park District is competitive.

- **CWPD: 3.0%**
- World At Work 2022 Projection: 3.3%
- PayScale 2022 Projection: 3.3%
- Salary.com Projection: 3%
- SHRM Projection: 3%

VII. DIRECTOR'S REPORT

- A. William and Dorothy Yeck Nature Fund – extension of funding
- B. Holiday Gathering: December 17
- C. Sustainability Team Year in Review, plus 2022
- D. Upcoming Events
 - November 20: The Great Turkey Trek
 - December 1: Winter Pop-up Park Challenge Begins
 - December 3: Luminary Walk

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - Attended a breakfast hosted by the Township and mentioned the possibility of the Park District holding an informational meeting regarding the District and its projects/funding possibilities.
- Commissioner Pearl
 - Would like info on how levy campaigns operate (logistically)
 - Saw info about OPRA conference; potentially interested in attending
 - Suggested researching concerts in the neighborhood parks
 - Asked for a Mountain Bike (trail) update
- Commissioner Monahan
 - Complemented work on McGuffey Meadow (Bill Yeck Park) parking lot

IX. EXECUTIVE SESSION

Commissioner Monahan moved, Commissioner Pearl seconded, to enter Executive Session for the purpose of discussing Personnel Compensation; ORC 121.22(G)(4).

Roll Call Vote:

- Commissioner Monahan - Aye
- Commissioner Pearl - Aye



Commissioner Monahan adjourned Executive Session, and returned to Regular Session at 7:35 p.m.

X. ADJOURNMENT

Commissioner Monahan adjourned the meeting at 7:36 p.m.

A Board work session will be held December 15 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Dan Monahan, President

Jeff Senney, Secretary