



Regular Meeting Agenda Items October 11, 2021

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 7:00 P.M. with the following attending: Commissioners Monahan, Pearl and Senney; Kristen Marks, Executive Director; Jake Hensel, Program Manager; Nick Meyer, Planning and Projects Manager; Ken Carter, Operations Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on October 08, 2021 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

III. APPROVAL OF MINUTES

Minutes for the September 2021 meeting were approved by Board consensus

IV. VISITORS

Eagle Scout, Elliot Winkler
 Eagle Scout, Grayson Atkins
 CWPD Operations Technician, Sean Kovacs
 Matthew Patrick
 Kathie Bowers

V. FISCAL

General Fund Financial Summary September 30, 2021			
	Budget + Carryover	YTD	% of Budget
Beginning Cash 2021	\$ 6,375,558	\$ 6,375,558	
Revenue			
Property Taxes	4,963,992	4,787,014	96.4%
Interest	56,000	46,385	82.8%
Donations	30,500	36,230	118.8%
Program	147,000	165,087	112.3%
Field/Facility	20,000	33,335	166.7%
Advances	205,356		0.0%
Grants (other)	3,000	1,500	50.0%
Other	5,000	49,002	980.0%
Total	5,430,848	5,118,554	94.2%
Beginning Cash + Revenue	11,806,406	11,494,112	
Expenditures (incl. Encumbered)			
2 - Park Improvements	1,492,029	1,028,728	68.9%
3 - Agency	627,074	472,858	75.4%
4 - Administration	805,804	658,815	81.8%
5 - Operations	2,561,635	1,838,142	71.8%
6 - Program	792,782	621,118	78.3%
7 - Matching Funds	72,558	39,088	53.9%
8 - Transfers (out)	800	280	35.0%
9 - Advances (out)	85,000	-	0.0%
Total expenditures	6,437,681	4,659,028	72.4%
	Net YTD	\$ 6,835,083.86	

A. Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the September 2021 financial and investment activity. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

VI. BUSINESS

A. Tax Year 2020 Amounts & Rates Resolution

Ninety-five percent (95%) of the estimated revenue for tax year 2021 (budget year 2022), as provided by the Montgomery County Auditor, is \$4,957,057. A resolution must be passed acknowledging this amount, per ORC 5705.34-5705.35.

Commissioner Pearl moved, Commissioner Monahan seconded, to accept Resolution 2021-10, authorizing the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

B. Background Policy Update

In an effort to make sure that the background screen policy is up-to-date, Business Manager, Chris Huff, reviewed and edited the policy, and had legal counsel and the background screening company review.

Commissioner Senney moved, Commissioner Pearl seconded, to approve the Employee, Volunteer and Independent Contractor Background Screening Policy, as presented. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

- CIP for 2022 and beyond
- Greene County Parks and Trails Exchange
- Leadership Forum
- Upcoming Events:
 - 10/16, Truck of Treat
 - Halloween Hop & Howl, 10/21 & 10/23
 - Grown Up Movie Night: Hocus Pocus, 10/22

VIII. DEPARTMENT REPORTS

- Business

IX. COMMISSIONERS COMMENTS

- Commissioner Pearl
 - Recommended that staff research All American Selections (AAS), an independent non-profit organization that tests new, never-before-sold varieties for the home gardener, for potential ornamental display garden opportunities.
 - Staff should be proud to be finalists for the 2020 NRPA/AAPRA Gold Medal Award and mentioned that it is a reflection of the agency's efforts and professionalism.
- Commissioner Senney
 - Echoed Commissioner Pearl's congratulatory comments about the Gold Medal Finalist status.
- Commissioner Monahan
 - Echoed Commissioner Pearl's congratulatory comments about the Gold Medal Finalist status.



X. ADJOURNMENT

Commissioner Monahan adjourned the meeting at 8:01 pm.

A Board work session will be held November 8, 2021 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Dan Monahan, President

Jeff Senney, Secretary