



## Regular Meeting Agenda Items

### Meeting Minutes

### August 09, 2021

#### I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 6:00 P.M. with the following attending: Commissioners Monahan, Pearl and Senney; Ms. Marks, Executive Director; Mr. Hensel, Program Manager; Mr. Carter, Operations Manager; Mr. Meyer, Projects and Planning Manager; and Ms. Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on August 06, 2021 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

#### II. CHANGES OR ADDITIONS TO THE AGENDA

#### III. APPROVAL OF MINUTES

Minutes for the July 2021 meeting were approved by Board consensus

#### IV. VISITORS

Bruce Barcelo – spoke on Tobacco Free Parks  
 Program Coordinator – Prevention and Early Intervention Division  
 Montgomery County Alcohol, Drug Addiction & Mental Health Services

#### V. FISCAL

<b>General Fund Financial Summary</b>			
<b>July 31, 2021</b>			
	Budget + Carryover	YTD	% of Budget
Beginning Cash 2021	\$ 6,375,558	\$ 6,375,558	
<b>Revenue</b>			
Property Taxes	4,963,992	4,568,092	92.0%
Interest	56,000	38,152	68.1%
Donations	30,500	10,156	33.3%
Program	147,000	148,434	101.0%
Field/Facility	20,000	25,325	126.6%
Advances	205,356		0.0%
Grants (other)	3,000	1,500	50.0%
Other	5,000	47,841	956.8%
<b>Total</b>	<b>5,430,848</b>	<b>4,839,500</b>	<b>89.1%</b>
<b>Beginning Cash + Revenue</b>	<b>11,806,406</b>	<b>11,215,058</b>	
<b>Expenditures (incl. Encumbered)</b>			
2 - Park Improvements	1,495,972	339,182	22.7%
3 - Agency	627,074	466,722	74.4%
4 - Administration	805,804	563,786	70.0%
5 - Operations	2,561,689	1,511,843	59.0%
6 - Program	792,782	487,164	61.4%
7 - Matching Funds	72,558	35,356	48.7%
8 - Transfers (out)	800	222	27.8%
9 - Advances (out)	85,000	-	0.0%
<b>Total expenditures</b>	<b>6,441,678</b>	<b>3,404,276</b>	<b>52.8%</b>
<b>Net YTD</b>		<b>\$ 7,810,781.74</b>	

#### **A. Approval of Financial and Investment Activity**

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the July 2021 financial and investment activity. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

### **VI. BUSINESS**

#### **A. Yankee Park Playground Optimist Add-on**

The Board approved purchases (not to exceed \$290,000) for Yankee Park playground updates at the

July 12, 2021 meeting. Since that time, Centerville Noon Optimists have committed to donating \$25,000 to be used toward the playground. The donation will be paid directly to the District, and inclusive features and shade have been added to the design. As such, staff requests that the Board approved a revised purchase order amount.

Commissioner Pearl moved, Commissioner Senney seconded, to award the Yankee Park playground Equipment, shade structure and safety surface contracts to Penchura LLC and Landscape Structures for a combined (purchase order) total not to exceed \$315,000. This shall replace the motion/approval, for the same project, from the July 12, 2021 Board meeting. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

#### **B. Playground Equipment Purchase**

Staff is requesting PO and contract approval for budgeted playground (equipment) enhancements at Black Oak, Donnybrook, Quail Run, and Willowbrook Parks. All companies presented participate in the joint purchasing program, approved by the State of Ohio, to satisfy competitive bid pricing requirements.

- Willowbrook Park - proposal is \$56,692.00 (Playworld Midstates) for new playground structure and amenities.
- Black Oak, Donnybrook, and Quail Run Parks - proposal is \$59,889.76 (Penchura and Landscape Structures) for replacing old parts and equipment along with new playground amenities.

Commissioner Pearl moved, Commissioner Senney seconded, to approve a purchase order and contract for \$57,000 to Playworld Midstates for the installation of new playground equipment at Willowbrook Park. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

Commissioner Pearl moved, Commissioner Senney seconded, to approve purchase orders and contracts for \$60,000 to Penchura and Landscape Structures for the installation of new playground equipment and repair of existing worn parts at Black Oak, Donnybrook, and Quail Run Parks. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

#### **C. Holes Creek Park Streambank Restoration**

Streambank erosion is threatening the paved trail system in the park. Four proposals for mitigation efforts were received, with the project scope addressing three high priority locations. Channel Maintenance Systems, LLC. submitted the best, lowest, and most responsive proposal for \$28,800. Staff recommends a purchase order for (2021 budgeted amount) \$42,500. This will allow additional restoration efforts outside the original scope of the project, if identified.



Commissioner Senney moved, Commissioner Pearl seconded, to approve a purchase order and contract with Channel Maintenance Systems, LLC., in the amount of \$42,500, for streambank restoration at Holes Creek Park. Commissioners Monahan, Pearl and Senney: ayes, motion carried.

## **VII. DEPARTMENT REPORTS**

- Business
- Operations
- Programs
- Project and Planning

## **VIII. DIRECTOR'S REPORT**

- A. NRPA Gold Medal Reception
- B. 2022 Needs Assessment
- C. September Mtg Preview
  - Grant McEwen Discussion
  - McGuffey Meadow Parking Lot Bid
- D. Township Collaboration

## **IX. COMMISSIONERS COMMENTS**

- Commissioner Pearl
  - Talked to considering adding electric vehicles to our fleet
  - Questioned whether the Nature Nook will utilize geothermal or solar technology when it is redesigned/expanded
  - Does CWPD qualify for infrastructure money coming (bill)
- Commissioner Senney
  - Has CWPD explored the idea of a pool?
- Commissioner Monahan
  - Interested in making sure staff is planning for more potential COVID barriers

## **X. ADJOURNMENT**

Commissioner Monahan adjourned the meeting at 7:58 pm.

A Board work session will be held September 13 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.