



Regular Meeting Agenda Items
Board of Commissioners
Monday, April 13, 2020
7:00 P.M.

In accordance with the directive of the State of Ohio Attorney General’s Office, the meeting will be conducted remotely during the COVID-19 restrictions on gatherings, using an on-line meeting application with the option for members of the public to attend.

On-line “visitor” connections will be muted until item IV. Visitors section of the meeting, or, if the Park Board President invites a visitor to make comments.

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held via Zoom (video conferencing). The meeting was called to order at 7:05 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Ms. Marks, Program Manager; and Ms. Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on April 10, 2020 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

The minutes of the March 09, 2020 work session and regular meeting were approved by Board consensus.

IV. VISITORS

Staff members in attendance: Judith Keegans, Katy Lucas and Scott Lucas attended via Zoom internet access.

V. FISCAL

A. Approval of Bills

Commissioner Monahan moved, Commissioner Lee seconded, to authorize the March 2020 financial and investment activities. Commissioners Lee, Monahan and Sánchez: ayes, motion carried.

VI. BUSINESS

A. Contract to Purchase Boardwalk for Bill Yeck Trail

A high priority of the Yeck master plan was to identify how to improve trails. An ongoing problem with many sections of trail is water—standing water, erosion, and mud. Along with plans for re-routing or re-grading portions of trail, use of boardwalks is a partial solution. Staff solicited bids from three companies specializing in manufactured boardwalks. More specifically, staff sought boardwalks using a surface mount foundation versus a subsurface pylon or footing.

Most of the money for this comes from the Yeck Nature Fund. Allows a popular trail to continue near the creek, but alleviates on-going, year-round problems associated with standing water, mud and erosion that make the trail impassable.

Commissioner Sánchez moved, Commissioner Monahan seconded, a motion to award a contract to Wickcraft Boardwalks for the purchase of boardwalk for \$65,000. Commissioners Lee, Monahan and Sánchez: ayes, motion carried.

B. Affirming Essential Service Designation.

In this time of COVID-19 pandemic, parks, nature, and trails have been identified as vital for the physical, mental and emotional health of the nation's citizens. In order to keep the parks usable and safe, it is necessary to continue basic maintenance such as mowing, trash collection, hazardous tree removal/pruning, trail repairs, etc. For the educational and recreational needs of the community, a continuous stream of home and self-directed activities is vital. And, the administration of the District finances and communication must continue. The State of Ohio has identified municipal public services as essential functions and work. CWPD management recommends a Board vote affirming the essential and beneficial nature of the parks will underline this importance for residents and staff.

Commissioner Lee moved, Commissioner Sánchez seconded, to affirm the essential nature of Park District services during the COVID-19 pandemic, and further, directs staff to continue the necessary maintenance, program and administrative functions as possible while following Federal and State guidelines for health and safety. Commissioners Lee, Monahan and Sánchez: ayes, motion carried.

VII. DIRECTOR'S REPORT

- A. Brief update on Strategic Plan progress: Work continues within limits of "stay at home" order.
- B. Any up-to-date impacts of COVID-19 restrictions—Delaying camp registration, and may have to delay start of camps. In general, CWPD adjustments will follow the State of Ohio guidelines for "re-opening" society and economy.

VIII. COMMISSIONER COMMENTS

- Commissioner Sanchez
 - Highlighted all work that staff is doing and how hard staff is trying to ensure that the parks stay safe and open and how great it is that staff has been finding creative ways to engage park-goers, and community members.
- Commissioner Monahan
 - It is great that people are still getting outside, amidst the COVID-19 Pandemic
 - Asked staff to start planning for a reopening of amenities and programs
 - Mentioned that it would be good if staff is able to disinfect certain amenities as they are at parks, once things re-open. Perhaps have regular staff posted at high volume areas to assist with any limits to size of gatherings and to "show a presence".
- Commissioner Lee
 - Has seen lots of cars at Holes Creek Park
 - Staff is doing a great job of adapting to the times
 - Please investigate the possibility of allowing people to attend meetings in future via internet services like Zoom.



IX. ADJOURNMENT

Mr. Lee adjourned the meeting at 7:30 pm.

A Board work session will be held May 11, 2020 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

David Lee, President

Dan Monahan, Secretary