



Regular Meeting Agenda Items
Board of Commissioners
Monday, December 09, 2019
7:00 P.M.

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at the Park Operations Facility. The meeting was called to order at 7:14 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Ms. Marks, Program Manager; Mr. Meyer, Project Manager; and Ms. Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on December 06, 2019 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

The minutes of the November 11, 2019 work session and regular meeting were approved by Board consensus.

IV. VISITORS

Brett Ney, retiring staff member, visited and was presented with a token of appreciation from the Board.

V. FISCAL

General Fund Financial Summary		
November 30, 2019		
	Budget + Carryover	YTD
Beginning Cash 2019	\$ 7,681,744	\$ 7,681,744
Revenue		
Property Taxes	4,798,527	5,049,386
Interest	100,000	169,592
Donations	7,000	2,143
Program	170,000	198,873
Advances	1,007,469	93,178
Other	32,200	37,347
Total	6,115,196	5,550,519
Beginning Cash + Revenue	13,796,940	13,232,263
Expenditures (YTD includes encumbrances)		
2 - Park Improvements	1,892,954	1,794,820
3 - Operations	743,186	609,229
4 - Equipment	202,405	163,249
5 - Payroll	2,664,042	2,362,213
6 - Prof. Services	231,481	162,521
7 - Utilities and Fees	339,607	265,097
8 - Office Operations	148,946	116,026
9 - Programs	163,426	147,147
10 - Matching Funds	30,000	5,948
11 - Transfers - out	1,204,963	1,158,980
13 - Advances - out	914,291	125,000
Total expenditures	8,535,300	6,910,230
Net	\$ 5,261,640	\$ 6,322,033



A. Approval of Financial and Investment Activity

Commissioner Monahan moved to authorize the November 2019 financial and investment activities. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

VI. BUSINESS

A. Request for Tax Advance

This motion allows the Montgomery County Auditor to advance tax money to the Park District, as received, instead of one payment at the end of the collection process.

Commissioner Lee moved, Commissioner Monahan seconded, to authorize the Treasurer to request tax advances during 2020 (Resolution 2019-16). Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

B. 2019 Preliminary Budget

The preliminary budget must be approved so invoices can be paid after 1/1/2020. The final budget will be approved at the January meeting. The Board may decide upon changes from the preliminary budget to be made in the Final Budget.

Commissioner Sanchez moved, Commissioner Monahan seconded, to approve Resolution 2019-17, the 2020 Preliminary Appropriation Budget. Commissioners Lee, Monahan and Sanchez: ayes, motion carried. A copy is attached to and made a part of these minutes.

C. Park Name Adoption

Broad consensus of the 85 neighbors was to name the park "Hithergreen Park". As such, the recommendation is before the Board to formally vote to adopt the name.

Commissioner Lee moved, Commissioner Monahan seconded, to name the newly acquired property at Hithergreen Drive, "Hithergreen Park." Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

D. Purchase Order—Property and Casualty Insurance for 2020

Commissioner Sanchez moved to approve a purchase order for \$29,519 for (policy year) 2020 property and casualty insurance from The Ohio Plan. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

VII. DIRECTOR'S REPORT

- A. Yeck Foundation update- Reimbursement of \$50,000 per year has been received for 2018 and 2019.
- B. Annual Performance Evaluations underway

VIII. DEPARTMENT REPORTS

- Business
- Operations
- Programs
- Project

IX. COMMISSIONERS COMMENTS

- Commissioner Monahan
 - Inquired about a coyote learning session he saw on social media. The program was geared education for community members.
 - Followed up on an incident in Grant Park with an off-leash dog. Mr. Carter touched base with the police department and was told that the officers would make an attempt at patrolling more often.
- Commissioner Sánchez
 - No additional comments
- Commissioner Lee
 - No additional comments

X. EXECUTIVE SESSION

Executive Session recommended for the purpose of discussing Personnel ORC 121.22(G).

Commissioner Lee made a motion to move to Executive Session at 7:37 P.M.

Roll Call Vote

Sanchez, Aye

Lee, Aye

Monahan, Aye

Board returned to Open Session at 8:01 P.M.

XI. ADJOURNMENT

Mr. Lee adjourned the meeting at 8:02 P.M.

A Board work session will be held January 13, 2020 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

David Lee, President

Dan Monahan, Secretary