



AGENDA
Regular Meeting
 Centerville-Washington Park District
 Board of Commissioners
 Park Headquarters
 221 N. Main St., Centerville, OH 45459
 April 08, 2019
 7:00 P.M.

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 7:00 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Mr. Meyer, Project Manager; Ms. Marks, Program Manager and Mr. Lykins, Park Supervisor. Notice of this meeting was sent to the Dayton Daily News on June 07, 2019 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

The minutes of the May 13, 2019 work session and regular meeting were approved by Board consensus.

IV. VISITORS

There were no visitors in attendance.

V. FISCAL

General Fund Financial Summary			
May 31, 2019			
	Budget + Carryover	YTD	% of Budget
Beginning Cash 2019	\$ 7,681,744	\$ 7,681,744	
Revenue			
Property Taxes	4,798,527	2,649,748	55.2%
Interest	100,000	79,380	79.4%
Donations	7,000	437	6.2%
Program	170,000	132,188	77.8%
Advances	1,007,469	93,178	9.2%
Other	32,200	4,332	13.5%
Total	6,115,196	2,959,263	48.4%
Beginning Cash + Revenue	13,796,940	10,641,007	
Expenditures (YTD includes encumbrances)			
2 - Park Improvements	1,849,074	775,702	42.0%
3 - Operations	743,186	306,396	41.2%
4 - Equipment	202,405	90,450	44.7%
5 - Payroll	2,664,042	1,324,521	49.7%
6 - Prof. Services	231,481	138,008	59.6%
7 - Utilities and Fees	339,607	189,817	55.9%
8 - Office Operations	148,946	96,091	64.5%
9 - Programs	156,426	51,898	33.2%
10 - Matching Funds	30,000	4,758	15.9%
11 - Transfers - out	1,203,963	922,161	76.6%
13 - Advances - out	914,291	5,000	0.0%
Total expenditures	8,483,420	3,904,801	46.0%
Net	\$ 5,313,520	\$ 6,736,205	

A. Approval of Bills



Commissioner Sanchez moved, Commissioner Monahan seconded, to authorize the May 2019 financial and investment activities. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

VI. BUSINESS

A. Hithergreen Demolition

Seven bids were received for the Hithergreen Demolition and Site Restoration Project. The lowest bidder did not submit all requirements for the bid opening and is considered non-responsive and therefore has been disqualified. The next bidder met all requirements and is under the engineer's estimate at a price of \$391,500. Engineer's project estimate was \$410,000. Attached is a recommendation letter.

Staff recommends awarding a contract for the project to D & R Demolition Corporation and to include an additional 5% contingency in the purchase order. This figure is within the approved grant budget.

Commissioner Monahan moved, Commissioner Sanchez seconded, to award a contract, and to approve a purchase order for D & R Demolition Corporation in the amount of \$411,000.00 for the Hithergreen Demolition and Site Restoration, pending all reference checks.

B. Activity Center Building Renovation Contract

Five bids were received for the headquarters renovation project. The lowest responsive bidder was Dryden Builders. Dryden is the contractor that performed work on the maintenance facility. The bid was \$451,455.00. Engineer's project estimate was \$495,225.00, making the bid amount \$44,000 *under* estimate. Staff recommended awarding the project to Dryden Builders with a 5% contingency.

Construction budget for this project is \$394,000. Without impacting the 2019 CIP budget bottom line, we transferred \$80,000 from the budget estimates for Iron Horse Trail swale and from the Yeck trail upgrades. (IH is delayed as City is not able to expend its share in 2019; District will not be able to make all the estimated Yeck upgrades this year.)

Commissioner Sanchez moved, Commissioner Monahan seconded, to approve a purchase order for Dryden Builders in the amount of \$474,000 for the Headquarters Renovation.

VII. DIRECTOR'S REPORT

- A. Bob Bigelow presentation
- B. Post Tornado Aid

VIII. DEPARTMENT REPORTS

- Business
- Operations
- Programs
- Project and Planning

IX. COMMISSIONERS COMMENTS

- Commissioner Monahan
 - Attended Memorial Day (tribute) service at Stubbs Park and commented on what a nice program it was.
- Commissioner Sánchez
 - No comments
- Commissioner Lee
 - Reminded staff about the Grand Marshal Reception on July 3 for the Americana Festival.

X. ADJOURNMENT



A Board work session will be held July 08, 2019 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

David Lee, President

Dan Monahan, Secretary