



Regular Meeting Minutes January 08, 2018

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 7:01 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Mr. Meyer, Project Manager; Ms. Marks, Program Manager and Ms. Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on January 5, 2018 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

The minutes of the December 11, 2017 work session and regular meeting were approved by Board Consensus.

IV. VISITORS

There were no visitors.

V. FISCAL

A. December 31, 2017 General Fund Financial Report:

	2017 Budget & Carryover	2017 YTD	% of Budget
Revenue			
Property Taxes	4,683,971	4,945,045	106%
Interest	60,000	76,975	128%
Donations	6,000	8,995	150%
Program	170,000	141,090	83%
Other	55,000	65,467	119%
Total revenue	4,974,971	5,237,572	105%
Expenditures			
2 - Park Improvements	5,574,058	2,381,791	43%
3 - Operations	785,196	539,786	69%
4 - Equipment	233,086	197,080	85%
5 - Payroll	2,310,826	2,197,778	95%
6 - Prof. Services	214,683	122,482	57%
7 - Utilities and Fees	338,937	277,873	82%
8 - Office Operations	127,973	106,710	83%
9 - Programs	96,773	85,967	89%
10 - Matching Funds	26,300	15,400	59%
12- Bill Yeck	0	0	0%


**Centerville-Washington
PARK DISTRICT**

11 - Transfers - out	8,100	6,816	84%
13 - Advances - out	0	0	0%
Total expenditures	<u>9,715,932</u>	<u>5,931,683</u>	61%
Net +/-		<u><u>-694,111</u></u>	

B. December 31, 2017 Investment Report:

	Fifth Third Bank	STAR Ohio	STAR Plus	CD's	Total
General Fund	\$939,814.10	\$4,413,618.10		\$1,715,007.05	\$7,068,439.25
Park Improvement Fund	13,917.81				\$13,917.81
Land Acquisition Fund	87,006.58	482,803.71	17,784.71		\$587,595.00
Debt Service Fund					\$0.00
Yeck Nature Fund	91,001.17				\$91,001.17
Total	<u>\$1,131,739.66</u>	<u>\$4,896,421.81</u>	<u>\$17,784.71</u>	<u>\$1,715,007.05</u>	<u>\$7,760,953.23</u>

ONE STAR OHIO TRANSFER TO CHECKING - \$116,000
C. Approval of Bills:

Commissioner Lee made the motion, and the Commission approved, authorizing the December 2017 financial report and bills for payment.

VI. BUSINESS
A. 2018 Final Appropriation Budget -

Ohio Revised Code requires the Board to adopt a final Appropriation Budget to be filed with Montgomery County. Staff recommends approving the budget as it has been modified since approving the Preliminary Budget in December. The deadline to file a Board-adopted Final Appropriation Budget is January 31.

Commissioner Sánchez made the motion, and the Commission approved, the 2018 Final Appropriation Budget; a copy is attached to and made a part of these minutes.

B. 2018 Final Appropriation Resolution -

The appropriation resolution is a condensed version of the budget that is signed and sent to the Montgomery County Auditor.

Commissioner Lee made the motion, and the Commission approved, to approve the 2018 Final Appropriation Resolution; a copy is attached to and made a part of these minutes.

VII. DIRECTOR'S REPORT

- 5-year Yeck program starts with Consultant; RFQ's sent and due early February
- Concept Park--alternate entry marker determining ownership of alternate path
- Professional Development underway for succession planning
- Joint Public Entities attendees
 - All Commissioners and Manager Carter to attend
- Next Month Meeting:



- Review residency requirements for recognized groups
- 4th Quarter 2017 Report
- Project planning system
- OG flush toilet update

VIII. DEPARTMENT REPORTS

- Programs
- Project
- Operations

IX. COMMISSIONERS COMMENTS

Commissioner Lee

- Asked for an update on Watkins Glen bridge: work to resume when weather allows
- Asked for an update on OG flush toilets (to be discussed at February meeting)
- Inquired about the frequency of deer/human conflicts in the parks, to which Mr. Carter assured him that there have not been any reported

Commissioner Monahan

- After reading the comment log, commended the staff on a job well done in regards to response time handling a resident concern about the safety of a handrail

Commissioner Sánchez –no comments

X. ADJOURNMENT

Mr. Monahan adjourned the meeting at 7:38 P.M.

A Board work session will be held February 12, 2018 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved:

Daniel Monahan, President

Attested:

Lucy Sanchez, Secretary