Centerville-Washington PARK DISTRICT

December 2, 2016

Invitation to Submit Qualifications

Centerville-Washington Park District (CWPD) intends to contract for engineering services in connection with the Forest Field/Bill Yeck park improvement project. If your firm is interested in being considered for a contract to provide the required services, please reply with a statement of qualifications no later than **Friday, January 6, 2017 at 4:30PM**. Electronic statements received after this date and time will not be considered for this project.

Statements of qualifications should include information regarding the firm's history and experience of key personnel; technical expertise of the firm's staff, especially as it relates to this type of improvement; the firm's experience with design and administration of similar type of projects; two or three references from the similar type of project; and any previous work performed for Centerville-Washington Park District.

Statements should be submitted electronically to Mr. Nick Meyer, Planning and Project Manager nmeyer@cwpd.org

As required by Ohio Revised Code 153.65-73, responding firms will be evaluated and ranked in order of their qualifications. Following the evaluation, Centerville-Washington Park District will enter into contract negotiations with the highest ranked firm, as stipulated in ORC 153.69.

The preliminary project description and evaluation criteria are as follows:

Centerville-Washington Park District Forest Field and Bill Yeck Park Improvements
Location: 2100 E. Centerville Station Road Centerville, Ohio 45458
Project Description: CWPD developed a master plan by holding stakeholder and public meetings for Forest Field and a portion of Bill Yeck Park. Part of this plan involves opening the tree line barriers that separate the two parks; a multi-use perimeter trail that's part paved and part stone. Also, flush restrooms and new playgrounds near the existing shelter building. Attached is a list of improvements and a copy of the Master Plan.

Contracted engineer will be able to conduct or coordinate all related functions from initial review and refinement of the project to bid administration along with construction oversight.

Project Budget: $\leq$ $1.2 Million including all soft costs, professional services, construction, permits, etc. Review of the facility program may determine ways and means to value engineer the project to lower cost.

Source of Funding: CWPD financed and funded, with possible State grant funding.

937.433.5155
www.cwpd.org
mail@cpwd.org
221 N. Main Street
Centerville, Ohio 45459

Centerville-Washington PARK DISTRICT

Project Schedule:

March 2017	90% Completion of Construction Plans and Specifications
April 2017	Construction Bid Date
June 2017	Construction Start
December 2017	Finish Construction

Criteria for Evaluation:

As part of the submittal by engineer for consideration, on the last page of you submittal include the following:

- Names of top two staff to be devoted to project (attach resumes)
- Number of Park Improvement Projects Designed since year 2000
- Details of no more than 3 similar park improvement projects
- Two or three references.

The criteria will be used in evaluation and ranking process. Statements should be submitted **electronically** to Mr. Nick Meyer, Planning and Project Manager, nmeyer@cwpd.org

Submittal Deadline: 4:30PM, January 6, 2017

937.433.5155
www.cwpd.org
mail@cpwd.org
221 N. Main Street
Centerville, Ohio 45459

LEGEND

- A MONUMENT SIGN
- B SPEED TABLES
- C BIO-RETENTION POND / SWALE
- D 9' WIDE HARD PATH
- E EXISTING TENNIS COURTS
- F OPEN PLAY AREA
- G BACKSTOP
- H PLAYGROUNDS - 2-5 YR. OLD & 5-12 YR. OLD
- I EXISTING SHELTER w/ WATER FOUNTAIN
- J INFORMATION KIOSK
- K RESTROOM - MALE, FEMALE, FAMILY, STORAGE
- L NATURE PLAY AREA
- M 9' WIDE CRUSHED STONE PATH
- N CROSSWALK
- O GATES w/ COLUMNS
- P PRIMARY ENTRANCE INTO BILL YECK NATURE PARK
- Q SECOUNDARY ENTRY INTO BILL YECK NATURE PARK
- R RECONFIGURED CURBING TO PROMOTE ONE-WAY TRAFFIC
- S RESTROOM / SHELTER (FUTURE)
- T NATIVE PLANTINGS
- U UNDERSTORY CLEARING
- V FUTURE WIDENING OF ENTRY DRIVE
- ✱ PROPOSED FEATURES NOTED IN BOLD TYPE

SEMINARY VIEW DRIVE

BEECHKNOLL DRIVE

E. CENTERVILLE STATION ROAD

BILL YECK PARK

HISTORIC SMITH HOUSE

Forest Field Park

PRELIMINARY MASTER PLAN

CENTERVILLE - WASHINGTON PARK DISTRICT

JULY, 2016

NORTH

0' 50' 100' 200'

SCALE 1"=100'

BWSC

FILE NO: F:\36\36259\3625900\04_CAD\LAND\Master Plan

How are we improving Forest Field Park?

A- Monument Sign – we are going to build a new sign that more clearly identifies Forest Field Park while re-emphasizing the CWPD brand.

B- Speed Tables – much like the speed tables at the CWPD Headquarters, these speed tables will help control the speed of those entering and exiting the park and helping to increase the safety of all park users. One of the speed tables will also serve as a crossing for a new path connecting the Park to Centerville Station Road.

C- Bio-Retention Ponds/Swales – due to the relatively flat topography along the entry drive, there are several areas along the drive in which stormwater does not routinely drain away. The ponds/swales will allow the water to remain and filter through the soil rather than forcing the same water onto the drive and ultimately into pipes.

D-9' Wide Hard Path – from Centerville Station Road to Seminary View Drive to the north parking lot, a hard path will be built to serve several purposes: all-season walkable path, a fully accessible path for those with disabilities, improved connectivity from east to west and north to south. As stated, the path will be 9' wide which will allow for easy two-way traffic.

F-Open Play Area – this will be an area open to all types of structured and unstructured play and activity.

G-Backstop – to assist in the open play, a backstop will help keep control of errant balls during certain ball games.

H-Playground – two new playgrounds will be introduced to this area meeting the needs of both 2-5 year old and 5-12 year old children of all abilities. The equipment and layout will meet all national standards while providing a stimulating experience for our children.

K-Restroom Building – adjacent to the shelter will be a restroom facility that will have separate restrooms for male, female and family. A small storage room will be included in the building for cleaning and maintenance purposes. The building will be intended for use by all park users.

L-Nature Play Area – just like the new playgrounds, this play area will provide a stimulating experience for our children. Again, following national standards, this play area will serve to make a more meaningful introduction to nature and how a child can interact and learn from it.

M- 9' Wide Crushed Stone Path – in concert with the hard path, this less structured path will serve to provide access to all parts of Forest Field Park.

N-Crosswalks – in an effort to increase safety with in the park, crosswalks are being added where the new path system crosses both the entry drive and the drive between parking lots.

O- Gates with Columns – during certain times of the year it is necessary to restrict vehicular access to the Park. A gate with columns will be added between the tennis court parking lot and the south parking lot.

P- Primary Entrance into Bill Yeck Nature Park – while this is not a new feature, the intent is to create more of a gateway from one park to the other. This will be accomplished by an attractive gateway structure that is architecturally in concert with the surrounding area. There may be other features added to the Gateway to further enrich the local flavor.

Q-Secondary Entrance to Bill Yeck Nature Park – while not having a Gateway feature, these access points from one park to the other are key elements of the overall intent to improve the connectivity between parks.

R-Reconfigured Curbing – in an effort to further increase safety within the parking lots, it is necessary to reconfigure the curbing of the island as one enters the north parking lot to encourage one way traffic in and out.

S-Future Restroom/Shelter – to meet the growing needs of the Park, we plan to update the park with flush toilets.

T-Native Plantings – to further enhance the Park and the natural environment, large expanses of native plantings will be introduced to areas that normally do not see much use. A focus on seasonal interest as well as care for our pollinators will help dictate the planting palette.

U-Understory Clearing – in an effort to increase visibility from within the park to feature areas, select understory areas will be cleared without affecting the critical overstory canopy. The areas cleared out will likely revert to mulched cover. Select understory or newly introduced understory may be encouraged for controlled growth.

V-Future Widening of the Entry Drive – again, in an effort to increase safety in the Park, making changes to the entry drive will help traffic flow during peak hours. As part of the initial development, the entry drive will be widened at Centerville Station Road to allow for entry and both left and right turn exiting.