

**Regular Meeting Summary  
Centerville-Washington Park District  
April 14, 2014**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. The Board approved the minutes of the March 10, 2014 work session and regular meeting.

***FISCAL***

The Board reviewed and approved the March 31, 2014 Financial Report and voucher list.

***NEW BUSINESS***

Personnel Action. The Board approved a motion authorizing an annual merit increase for Tim Holtz effective April 8, 2014.

2014 Revised Appropriation Budget. The Board approved the 2014 Revised Appropriation Budget, a copy is attached to and made a part of these minutes.

2014 Revised Appropriation Resolution. The Board approved the 2014 Revised Appropriation Resolution, a copy is attached to and made a part of these minutes.

Electric Right of Way and Easement at Iron Horse Park. The Board approved a motion to grant an Electric Right of Way and Easement at Iron Horse Park, parcel O68 01007 0001, to the Dayton Power and Light Company, a copy is attached to and made a part of these minutes.

The Board noted the hiring of the following:

Seasonal Operations Technician I:

Alex Becker            Dan McCoy  
Andy Durrenberg      Joel Wager  
Alex Fitzharris        Seth Warncke  
Mark Fogarty           Brett Worrell  
Nick Keegan

Seasonal Operations Technician II:

Frank Backnicki      Jeff Kunst  
Don Bartley           Ann Millonig  
Mike Conley           Theodore Parks  
Bruce Holroyd

***COMMISSIONER COMMENTS***

Mrs. Sánchez praised the levy committee for doing a great job in educating the public about the upcoming levy on the May 6 ballot. She also noted the progress in the formation of the Centerville-Washington Park District Foundation.

Mr. Lee commended the levy executive committee for their work. He also reported that he met with Judge Adkins regarding his reappointment to the Board.

Mr. Monahan questioned the need to periodically close the dog park to protect the turf. Mrs. Sánchez explained that the closure policy was implemented to address complaints from park users about the muddy conditions at the park.

***DIRECTOR'S REPORT***

Financial Highlights:

- The Park District received the \$45,000 donation from the William and Dorothy Yeck Nature Fund.
- The Ohio Bureau of Workers' Compensation credited the Park District's account for \$14,270 after the group retro annual evaluation.

- Year-to-date tax collections stand at 48.9% of the annual budget. The first half settlement is scheduled for payment in April.

Administration Highlights:

- The Park District will host five Centerville High School students at Youth in Government Day on Tuesday, April 29. The students are studying how local governments operate and will hear about the Park District operations along with visiting several parks in the District. The following students are scheduled to shadow Park District commissioners and staff:

<i>Park Director</i>	<i>Caitlin Cole</i>
<i>Park Operations Manager</i>	<i>William Nichols</i>
<i>Development Manager</i>	<i>Ethan Hill</i>
<i>Program Manager</i>	<i>Meghan Hedge</i>
<i>Park Commissioner</i>	<i>Hannah Vaughn</i>

- The Park District has developed a ten-year plan of operations, programming, land acquisition and development for the period 2014-2024 that outlines the scope of activities if the 0.9 mill levy on the ballot May 6 is successful. A copy of the plan is available on the website, [www.cwpd.org](http://www.cwpd.org).
- The Park District has contracted with Montgomery County Sheriff's Office to provide patrols of parks and programs to maintain the safety of park visitors.
- The Yes for Parks levy committee will be distributing postcards and door hangers to select registered voters throughout Centerville and Washington Township with information about the 0.9 mill renewal levy on the ballot May 6, to continue the current Park District funding with no increase in taxes.

Program Highlights:

- Registration for the popular Hidden Meadows Day Camp begins on Monday for residents of Centerville and Washington Township. A majority of residents will use the convenient online registration program which allows hundreds of people to register at once.
- Several staff and volunteers are attending an Archery Certification program to enable them to teach Park District archery programs. The spring archery clinics were very popular with the public.
- Summer program staff hiring is underway. The counselors and leaders will kick off their training by attending the MVRAC Summer Staff Training, held for parks and recreation staff throughout the Miami Valley area.
- Naturalist Katy Malcolm is conducting butterfly surveys with the public in the nature parks to understand our populations and share knowledge gained with other parks in the Miami Valley.

Operations Highlights:

- Operations staff is busy preparing the parks and facilities for the busy spring athletics season. Close to 3,000 youth participated in youth athletics on park fields last spring. Second shift staff is now working and the restrooms have been re-opened for the season.
- Neal Excavating has completed the planned drainage project at the Iron Horse Trail and the trail is now open. This was a joint project between the Park District and the City of Centerville.
- Shade structures at the sprayground will be completed prior to opening the sprayground for the summer on May 23.
- Sixteen seasonal staff has been hired to assist with operations of the parks throughout the spring and summer. We are still looking for a couple more individuals to assist with care of the parks on weekends in the fall.
- Ken Carter and Grant George recently attended a seminar on asphalt preservations, to better understand how to evaluate and identify common distress issues for better preventive maintenance of asphalt pavement areas in the parks.
- Many youth athletic organizations, service clubs, school, and scout groups are giving back to the community by helping with spring mulching and painting projects at several parks throughout the District.

Development Highlights:

- Construction has begun at Robert F. Mays Park and dirt moving should start in the next week, weather permitting. Washington Township has also begun the construction of the Paragon Road

extension to the new park entrance and will also construct a turnaround at the north end of the western Wallingsford Circle.

- Construction at Bill Yeck Park-Smith Entrance continues as the weather dries up. An entrance drive and parking lot, along with required drainage should be completed by summer.
- Renovations to the historic Smith house have begun to address code and accessibility requirements for use as a public building.
- The shelter with restrooms at Iron Horse Park is also under construction.

Meeting adjourned at 8:03 P.M.