

**Special Meeting Summary
Centerville-Washington Park District
February 15, 2011**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Birdseye, Weisman, and Williams; Mrs. Kennard, Director; Mr. Carter, Operations Manager; Mr. Feldmann, Development Manager; Mrs. Castillo, Program Manager; Mrs. Lanese, Office Manager; and Mrs. Smith, Business Manager. The Board approved the minutes of the January 13, 2011 work session and regular meeting.

FISCAL

The Board reviewed and approved the January 31, 2011 Financial Report.

NEW BUSINESS

Personnel Action. The Board approved the hiring of the following:

Seasonal Operations Technician II:
Frank Bachnicki
Bruce Holroyd

2011 Revised Pay Ranges. The Board approved a motion revising the 2011 Pay Ranges to include the new position of fitness coordinator.

2011 Appropriation Budget. The Board approved the 2011 Appropriation Budget.

2011 Appropriation Resolution. The Board approved the 2011 Appropriation Resolution.

Weatherstone Park Declaration of Restrictions. The Board approved a Declaration of Restrictions for Weatherstone Park as required by the state of Ohio for the NatureWorks grant.

Agreement with Montgomery County Sheriff's Office. The Board approved an agreement with the Montgomery County Sheriff's Office for park patrol services in an amount not to exceed \$11,000 for the 2011 calendar year.

Declaration of Unneeded, Obsolete or Unfit for Use Personal Property. The Board declared the following as unneeded, obsolete, or unfit for use by the Park District and to dispose of said items in a manner authorized by the Ohio Revised Code:

2001 Toro 580-D Mower
1995 Chevy Pickup Truck
2001 John Deere Bunker Rake/Field Groomer

COMMISSIONER COMMENTS

Ms. Weisman gave a report on the Jack Gallon Board Development Institute and reviewed information from several sessions for the staff to consider implementing at the Park District.

Mr. Williams presented additional cost savings proposals discussed at the conference.

Mr. Birdseye thanked Mrs. Kennard for planning the OPRA conference session he helped present.

STAFF REPORTS

Mrs. Castillo thanked the Board for the opportunity for the program staff to attend and present at the OPRA annual conference. She also announced that Winter Woods Day Camp is going well and that spring program registration began for residents on Monday, February 14, 2011.

Mr. Feldmann reported that the headquarters renovation is progressing well.

Mr. Carter announced that he has offered the operations technician position and is awaiting the candidate's completion of the required pre-employment screenings. He also thanked the Board for the opportunity for the operations staff to attend the OPRA conference.

Mrs. Lanese reported that business is picking up with the sunny weather this week.

Mrs. Smith reported that the Park District has received \$306,354 in real estate tax advances and the payment deadline for residents is February 18, 2011.

Mrs. Kennard distributed the *Succession Planning Checklist for Board Members*. She presented a preview of the Nature Literature Trail planned for Grant Park. She thanked Mr. Birdseye for presenting at the OPRA conference to give a board member's perspective. She announced that OPRA awarded the Park District third place in the category Park Development under \$1,000,000 for the Oak Creek South Skate Park and that Ally DeShurko, a former seasonal employee, thanked the Park District in her speech accepting the John McComb Scholarship. Mrs. Kennard also reviewed information from the Ohio Public Employees Retirement System and the state representatives' legislation update sessions. She thanked the Board for the opportunity to attend the conference.

Meeting adjourned at 8:06 P.M.