

**Regular Meeting Summary
Centerville-Washington Park District
November 11, 2012**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Siefker, and Williams; Mrs. Kennard, Director; Mr. Feldmann, Development Manager; Mr. Carter, Operations Manager; Mrs. Marks, Program Manager; and Mrs. Smith, Business Manager. The Board approved the minutes of the October 8, 2012 work session and regular meeting.

VISITORS

The Board recognized three Eagle Scout candidates for their projects in the parks:

Andy Ford, Boy Scout Troop 316, built and installed 4 benches at Willowbrook Park. His design was later used to construct 5 benches at the archery range. John Kopicky, Boy Scout Troop 116, completed landscape improvements at the reflection area at Stringtown Park. Andy Pitrof, Boy Scout Troop 116, replaced a bridge that was in poor condition at Grant Park behind Watts Middle School.

Scoutmaster Todd Kelleher reviewed other projects Boy Scouts from troop 116 had recently completed in the community.

Vickie Pitrof thanked the Park District staff for their assistance with the projects.

FISCAL

The Board reviewed and approved the October 31, 2012 Financial Report.

NEW BUSINESS

Revised Storage, Use, and Distribution of Personal Information Policy. The Board approved a revised Storage, Use, and Distribution of Personal Information Policy.

Holiday Reception. The Board approved a motion to provide food, non-alcoholic beverages, and supplies for a holiday reception for staff and their guests.

Staff Performance Recognition. The Board approved a motion authorizing a letter of appreciation to employees who contributed in making 2012 such a successful year for the Park District and the residents we serve. In addition, gift cards in an amount up to \$150.00 will be distributed to these employees, as designated by the director, to reward their efficiency, creativity, dedication to public service, and cost-saving ideas.

COMMISSIONER COMMENTS

Mr. Lee inquired about options for monitoring activity at the dog park. He requested a summary of the fee survey results. He asked about the preliminary study of the multi-use trail crossing of Interstate 675 and emphasized that the City of Centerville and Washington Township must be involved as the project moves forward.

Ms. Siefker reported that she has received many positive comments from the public on the archery range at Oak Grove Park. She inquired about a bow rack and quiver on the platform. Mr. Carter said the bow rack is located at the bottom of the steps and that staff will add quivers on the platform. Ms. Siefker said she was glad to see the Bellbrook-Sugarcreek Park District levy passed and saddened that the Beaverbrook Township Park District levy failed.

Mr. Williams said the Haunted Trail program was great. He said it is a great event for volunteers and noted that WKEF-TV covered the event. He praised the staff for the great job they did.

STAFF REPORTS

Mrs. Marks reported that about 400 volunteers worked at the Haunted Trail each night. She announced that the Park District will host a volunteer recognition lunch on Friday, November 16, 2012 and that the Volunteer Expo attracted a few new volunteers. Mrs. Marks reported that winter program registration for residents began today.

Mr. Carter reported that all athletic programs on Park District fields are done for the year, but that three Centerville Wee Elks teams are still competing in their tournament. He announced that next week will be the last work week for most seasonal employees. He also noted that restrooms will be closed for the winter on the Monday after Thanksgiving and the Schoolhouse Park facilities will close with the staff moving to Oak Grove Park until spring.

Mr. Williams asked Mr. Feldmann to provide him a copy of the new bidding manual when it is complete.

Mrs. Smith reported that the Park District received the homestead/rollback funds for the second half of 2012 from the State of Ohio.

Mrs. Kennard announced that the public opinion survey has begun. She reviewed the field usage data compiled by Jason Beavon and explained that Mr. Beavon manages the field usage so that fields are not overused. Mr. Carter said that thanks to favorable weather conditions the lacrosse teams did minimal damage to the Schoolhouse Park football fields. Mrs. Kennard announced that 24 of 35 park and recreation levies in Ohio passed on election day. She also announced the Centerville-Washington Diversity Council 2012 Voices & Stories program is scheduled for 7:00 P.M. Wednesday, November 14 at Centerville High School.

Meeting adjourned at 8:21 P.M.