

**Regular Meeting Summary  
Centerville-Washington Park District  
January 13, 2014**

The meeting was called to order at 7:02 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. The Board approved the minutes of the December 9, 2013 work session and special meeting and the December 17, 2013 work session.

***VISITORS***

Bruce Barcelo, Tobacco Cessation and Prevention Manager at Public Health - Dayton & Montgomery County, presented information on the tobacco-free park program.

***FISCAL***

The Board reviewed and approved the December 31, 2013 Financial Report and voucher list.

***NEW BUSINESS***

Merit Increase. The Board approved a motion authorizing an annual merit increase for Brett Ney effective December 30, 2013.

2014 Appropriation Budget. The Board approved the 2014 Appropriation Budget.

2014 Appropriation Resolution. The Board approved the 2014 Appropriation Resolution.

Centerville Youth Lacrosse Agreement. The Board approved an agreement with Centerville Youth Lacrosse for their use of certain buildings and facilities at Schoolhouse Park and practice sites at other parks for the period of one season beginning February 10, 2014 and ending June 8, 2014.

Water Main Installation Agreement. The Board approved an agreement with the Board of County Commissioners of Montgomery County, Ohio for the installation of a water main extended from Centerville Station Road into Bill Yeck Park at the Smith Entrance.

Park District Agreements. The Board made note of the following land use agreements and their respective renewal dates:

Grant Park - Parcel 13 - .823 Acres	
Leased from Centerville City Schools	Renewal May 1, 2073

Bill Yeck Park - Parcel 7 - 15.919 Acres	
Jointly owned by Centerville-Washington Park District and Five Rivers MetroParks	Renewal November 8, 2031

The Board made note of the hiring of the following as Winter Woods Day Camp Counselors:

Judith Keegans	Erin Sheretts
Kelly Ludwig	Emma Visser
Whitney McGrath	

***COMMISSIONER COMMENTS***

Mrs. Sánchez said Ally DeShurko and the operations staff did a great job on the holiday luminary walk. She also commended Katy Malcolm on her response to an email about a goose situation.

Mr. Monahan praised Bob Feldmann for his report and his plan to meet with officials from Montgomery County regarding the approval process issues experienced in 2013.

Mr. Lee inquired about the sled hills at Grant Park for sledding with Owlexander and Mrs. Kennard explained they sledded behind the nature center and down the hill located across from the bridge. Mr. Lee also suggested enhanced publicity for the neighborhood park parties scheduled in 2014.

### ***DIRECTOR'S REPORT***

#### Financial Highlights:

- The Park District ended 2013 with an unencumbered fund balance of \$6,632,408. \$971,922 of the balance is assigned to land acquisition and \$24,264 is a private purpose trust fund.
- The Robert F. Mays Park project phases I & II totaling \$1,235,167 originally budgeted for 2013 will be budgeted in 2014.

#### Administration Highlights:

- A park levy committee has formed and will begin providing education to the public regarding the proposed renewal of the 0.9 mill levy to expire in 2014. The commissioners decided to name the May levy campaign, "Yes For Parks," using the same slogan as the 2007 levy.
- Several staff will attend the Ohio Parks & Recreation Association conference in Sandusky, Ohio, February 2-5. This annual conference provides educational opportunities for professional growth along with networking to share ideas with other park agencies across the state.

#### Program Highlights:

- Winter Woods Day Camp will provide outdoor education opportunities for children ages 3-12, who explore Grant Park each Saturday in February.
- Participation by volunteers in Park District programs and events increased by 15% in 2013. 32 active program volunteers and many special event volunteers donated over 2,000 hours of their time to provide program opportunities for the community.
- Applications are being accepted for the summer program positions. The Park District will distribute information about summer opportunities at the Washington-Centerville Public Library Job Fair in February.

#### Development Highlights:

- Construction at the Bill Yeck Park – Smith entrance and Iron Horse Park shelter will continue through the winter and spring as weather permits.
- Approval from Montgomery County for Robert F. Mays Park has been received and once the zoning permit is issued from Washington Township, the project will go out for bid.

#### Operations Highlights:

- Operations staff has been busy with maintenance and repair of park signage and construction of new information kiosks.
- The Iron Horse Trail drainage project, led by the City of Centerville, started this month. The trail will be closed north of Rahn Road for several weeks during the construction.
- Matching Funds projects for park improvements will be made possible in 2014 through donations from the Centerville Baseball/Softball League, Centerville United Soccer Association, Centerville Youth Lacrosse, and Wee Elk Football Association.

Meeting adjourned at 8:27 P.M.