



Regular Meeting Agenda Items
Board of Commissioners
Monday, October 14, 2019
7:00 P.M.

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at the Park Operations Facility. The meeting was called to order at 7:00 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Ms. DeShurko, Recreation Supervisor; and Ms. Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on August 09, 2019 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions were made.

III. APPROVAL OF MINUTES

The minutes of the July 09, 2019 work session and regular meeting were approved by Board consensus.

IV. VISITORS

Catherine Tollefson (Girl Scout) – Monarch Waystation at Holes Creek
 Theresa Zelinski (Scout Leader) Catherine presented her Gold Scout project of a Monarch way station at Holes Creek Park. The Board presented Catherine with a plaque expressing their appreciation of her work.

V. FISCAL

General Fund Financial Summary			
September 30, 2019			
	Budget + Carryover	YTD	% of Budget
Beginning Cash 2019	\$ 7,681,744	\$ 7,681,744	
Revenue			
Property Taxes	4,798,527	4,746,388	98.9%
Interest	100,000	141,195	141.2%
Donations	7,000	1,804	25.8%
Program	170,000	178,091	104.8%
Advances	1,007,469	93,178	9.2%
Other	32,200	27,516	85.5%
Total	6,115,196	5,188,172	84.8%
Beginning Cash + Revenue	13,796,940	12,869,916	
Expenditures (YTD includes encumbrances)			
2 - Park Improvements	1,892,954	1,456,436	76.9%
3 - Operations	743,186	491,566	66.1%
4 - Equipment	202,405	148,933	73.6%
5 - Payroll	2,664,042	2,024,359	76.0%
6 - Prof. Services	231,481	142,459	61.5%
7 - Utilities and Fees	339,607	242,564	71.4%
8 - Office Operations	148,946	112,144	75.3%
9 - Programs	163,426	130,058	79.6%
10 - Matching Funds	30,000	5,958	19.9%
11 - Transfers - out	1,204,963	1,128,041	93.6%
13 - Advances - out	914,291	5,000	0.0%
Total expenditures	8,535,300	5,887,518	69.0%
Net	\$ 5,261,640	\$ 6,982,398	



Approval of Financial and Investment Activities

Commissioner Sanchez moved, Commissioner Monahan seconded, to authorize the September 2019 financial and investment activities. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

VI. BUSINESS

A. Purchase Approval-Third Installment of Park Signs

Twenty-one new park entry signs, mostly in the neighborhood parks, are ready to order and will be installed next spring. This will be the final bulk order we place for our park entry signs.

Commissioner Lee moved, Commissioner Monahan seconded, to contract with Display Dynamics Inc. for \$49,150 for the purchase of new park entry signs. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

B. Tax Year 2019 Amounts & Rates Resolution

Ninety-five percent (95%) of the estimated revenue for tax year 2019 (budget year 2020), as provided by the Montgomery County Auditor, is \$4,790,963. A resolution must be passed acknowledging this amount, per ORC 5705.34-5705.35.

Commissioner Monahan moved, Commissioner Sanchez seconded, to accept Resolution 2019-14, authorizing the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. A copy is attached to and made a part of these minutes.

Roll Call Vote

Monahan – aye

Sanchez – aye

Lee – aye

C. Revised Appropriation Resolution

Resolution for amount to increase budget line 101.02 by \$43,880, which was approved at September 04, 2019 meeting. This increase relates to the need to adequately protect the renovated space at the headquarters building (plywood sheathing and waterproofing).

Commissioner Lee moved, Commissioner Sanchez seconded, to authorize the Revised Appropriation Resolution 2019-15. Commissioners Lee, Monahan and Sanchez: ayes, motion carried.

VII. DIRECTOR'S REPORT

1. City initiative on Stubbs Park improvements
2. Library Director: former Deputy, Liz Fultz, has been promoted to Director.
3. Harvey Smith recognition event was well-attended and his work in the Park District was hailed.
4. Preparing for 2020. Biondo to present a list of recommended top priorities for his final year with the District.

VIII. DEPARTMENT REPORTS

- Business
- Operations
- Programs
- Project

IX. COMMISSIONERS COMMENTS

- Commissioner Monahan
 - No additional comments
- Commissioner Sánchez
 - Mentioned that she liked the pollinator video CWPD had shot and produced
 - Interested in finding out information about CWPD potentially providing education and support for neighbors interested in planting/maintaining natural areas in their own yard
- Commissioner Lee
 - Barn at Grant Nature Park is showing signs of aging (peeling paint). Director Biondo is already in talks with an engineer to find out what is needed to make it structurally sound/safe and will present findings to Board, along with options for rehab/demolition/funding.

X. ADJOURNMENT

A Board work session will be held on Wednesday, September 4, 2019 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville. This meeting date is a departure from the normal meeting date.

Approved

David Lee, President

Attested

Dan Monahan, Secretary