



Job Title: Seasonal Park Operations Technician

Work Hours: 8am-4:30pm Monday-Friday (March-November)

- Some evenings and weekends required
- Must have reliable transportation

Pay range: \$9.25-\$16.75 per hour (Commensurate with applicable experience)

Illustrated Duties and Responsibilities:

- Assist in the daily maintenance of all parks including but not limited to: mowing; athletic field preparation; turf grass maintenance; playground maintenance; litter and trash pickup; hiking trail maintenance; truck and trailer operation; and fence repair.
- Assist in the daily upkeep of the headquarters building.
- Assist in the daily maintenance of vehicles and equipment.
- Report illegal or inappropriate behavior. Clean up and repair vandalism.
- Snow/ice removal from designated areas in Park District.
- Become proficient in the operation of all basic maintenance equipment including but not limited to: mowing machinery; tractors; field striping equipment; snowplow; dump truck; trailers; and hand tools.
- Assist with programs and special events when needed. To include: planning; preparation and clean up.
- Communicate and enforce, when necessary, park rules and regulations to park visitors.
- Work under the supervision of Operations Supervisors or Technicians.
- Work in all weather conditions.
- Must be able to lift objects up to 60lbs.
- Criminal Background check, and Department of Motor Vehicles check required.

Other Duties:

- Carry out projects as needed, with or without direct supervision.
- Operate radios in a professional manner.
- Project a positive image to the public.
- Daily completion of accurate and legible personal time records.
- Work weekends, holidays and evenings as required.
- Maintain a professional appearance while on duty.
- Serve as a public relations liaison with the community.
- Be prepared to begin work at least ten minutes before scheduled starting time.
- Other duties as assigned.