

**Regular Meeting Summary
Centerville-Washington Park District
September 8, 2014**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 6:59 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. Notice of this meeting was sent to the Dayton Daily News on September 3, 2014 and was posted on the Park District web site, www.cwprd.org.

The minutes of the August 11, 2014 work session and regular meeting were approved without correction as delivered to all members in advance.

VISITORS

Mr. Lee opened the meeting to visitor comments.

Larry Virgilio and David Kaufman presented information on the popularity of pickleball in the community. They said the number of players is growing nationwide and they represent a group of about 40 local players. They reported this group plays at Schoolhouse Park on Mondays, Wednesdays, and Fridays from 9:00 A.M. to 12:00 NOON and on Fridays from 6:00 P.M. to dark and sometimes the courts are occupied by tennis players before their group arrives. Mr. Virgilio presented the Board information and pricing on converting tennis courts to pickleball courts. Mr. Lee directed Mrs. Kennard to have staff evaluate options and work with Mr. Virgilio to possibly improve access to pickleball courts. Mrs. Kennard reported that 2 of the Yankee Park tennis courts will be painted with pickleball lines this month.

Mr. Lee closed the public comment portion of the meeting.

FISCAL

The Board reviewed and approved the August 31, 2014 Financial Report and voucher list.

NEW BUSINESS

Employee Handbook Revision. Mr. Monahan moved, Mrs. Sánchez seconded, and the Commission approved a motion to revise the Your Pay section of the Employee Handbook.

Retirement Open Houses. Mrs. Sánchez moved, Mr. Lee seconded, and the Commission approved a motion to provide appetizers and non-alcoholic beverages to be served at public open houses at the Golf Club at Yankee Trace in recognition of Mrs. Kennard's and Mr. Feldmann's retirements and to provide food and non-alcoholic beverages at retirement luncheons for staff and retiree family members.

2014 Revised Appropriation Budget. Mrs. Sánchez moved, Mr. Monahan seconded, and the Commission approved the 2014 Revised Appropriation Budget, a copy is attached to and made a part of these minutes.

2014 Revised Appropriation Resolution. Mr. Monahan moved, Mr. Lee seconded, and the Commission approved the 2014 Revised Appropriation Resolution, a copy is attached to and made a part of these minutes.

Declaration of Unneeded, Obsolete or Unfit for Use Personal Property. Mrs. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion declaring the following as unneeded, obsolete, or unfit for use by the Park District and to dispose of said items in a manner authorized by the Ohio Revised Code:

5-Dell Optiplex GX620 Computers
3-Dell Optiplex GX740 Computers
1-Dell Optiplex GX745 Computer
2-Dell Optiplex GX760 Computers
2-IBM ThinkPad T43
1-IBM ThinkPad T60
Lexmark E350d Printer
HP PSC2210
HP5P

COMMISSIONER COMMENTS

Ms. Sanchez thanked Hank and Lori Stanley for the positive feedback concerning the tough call by staff to close Oak Grove Park after receiving 3.5" of rain on Sunday during the CUSA Mead Cup tournament. She also thanked the staff, and particularly Jason Beavon, for enforcing the policy and communicating it to park visitors.

Mr. Monahan suggested the Board might want to look at different criteria for field closure during large events that result in a substantial financial impact for the community. He said that since the fields are such high quality, perhaps allowing them to become a little inferior would be acceptable as they would still be better than the fields in other communities. He also commended Jason Beavon for handling the concerns from tournament participants and he extended kudos to the staff for how great the park was on Monday. Mr. Monahan said he would like to see the Park District develop a plan for obtaining park facility usage data.

Mr. Lee questioned how the recognized youth athletic groups handled the requirement to do a volunteer project this year and Mrs. Kennard explained that they cooperated after understanding the need to give back to the Park District for the use of the fields.

DIRECTOR'S REPORT

Administration Highlights:

- A retirement Open House will be held for Bob Feldmann on Thursday, October 30, from 4:00-6:00 pm at the Golf Club at Yankee Trace. Presentations will begin at 5:15 pm. Contact Carol Kennard if interested in making a presentation.
- The Park District will host a Public Entities meeting on Monday, September 29. Representatives from the Park District, Washington-Centerville Public Library, Centerville City Schools, City of Centerville and Washington Township will meet to share information.

Program Highlights:

- The Park District will host a special event at the Oak Creek South Park skatepark on Saturday, September 13 from 11:00 A.M. – 1:00 P.M. called Bikes, Boards and BBQ. The program is a partnership with the Centerville Noon Optimist Club and will feature food trucks with BBQ themed food, various skating and biking vendors, a DJ, and contests for skaters and bikers.
- The Park District is partnering with the Washington-Centerville Public Library to present Paws in the Park at the Oak Grove Park dog park on Friday, September 19, from 5:30 P.M. – 7:30 P.M. Pet oriented vendors will be on hand along with demonstrations, contests, and food.

- The Park District has more than 30 dates scheduled to visit Centerville City Schools classrooms to teach outdoor education concepts and engage teachers and students to become environmental stewards.

Operations Highlights:

- The operations staff is currently constructing a boardwalk and observation deck at the Oak Creek South Park wetland. The materials were funded by a recycling grant from Montgomery County Solid Waste District. All of the supports and decking are made from recycled materials.
- The Park District continues to expand the turf naturalization program utilizing seed gathered from plants grown at the native seed nursery in Bill Yeck Park. Regularly maintained, remote or hard to maintain turf areas are converted to low maintenance native grassland and wildflower meadows, resulting in lowering our impact on the environment while increasing the aesthetics of the park. An area of the Activity Center Park is on the schedule this fall.
- Hazardous trees along a portion of the Iron Horse Trail will be removed this fall in a project jointly funded by the Park District and the City of Centerville.

Development Highlights:

- Bill Yeck Park-Smith Entrance construction continues to be delayed due to heavy rain storms. Final paving, grading and plantings should be completed this month. The Smith House renovation project is nearing completion.
- The Iron Horse Park shelter is complete and will be available for group reservations beginning January 2015.
- Rain continues to provide challenges for Jess Construction at the Robert F. Mays Park development project, although they continue to move forward with installation of drain tile and final grading.

Mr. Lee adjourned the meeting at 9:02 P.M.

A Board work session will be held Monday, October 13, 2014 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters.

Approved:

David R. Lee, President

Attested:

Daniel H. Monahan, Secretary