

**Regular Meeting Summary  
Centerville-Washington Park District  
May 9, 2011**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Weisman, and Williams; Mrs. Kennard, Director; Mr. Carter, Operations Manager; Mr. Feldmann, Development Manager; Mr. George, Facilities Supervisor; Mrs. Castillo, Program Manager; Mrs. Lanese, Office Manager, and Mrs. Smith, Business Manager. The Board approved the minutes of the April 11, 2011 work session and regular meeting.

***VISITORS***

Steve Huff, Grant Nature Center Director, reviewed school programming on the subject of soil. He reported that during the summer he will teach a summer school enrichment camp and Park District staff will lead two teacher in-service programs.

***FISCAL***

The Board reviewed and approved the April 30, 2011 Financial Report.

***NEW BUSINESS***

Court Appointment. Notice was received from the Court of Common Pleas of the appointment of David Lee to the Board of Park Commissioners for a term commencing on May 9, 2011 and ending May 11, 2014.

Personnel Action. The Board approved the hiring of Dawn Osif to the position of full-charge bookkeeper.

Personnel Action. The Board approved the hiring of Erin Morley to the position of recreation coordinator.

Personnel Action. The Board approved the hiring of the following seasonal staff:

Seasonal Operations Technician I:

Joseph Bertolini  
Matt Ferguson  
Michael Hall  
Thomas Hogan  
John Reinert

Seasonal Operations Technician II:

Greg Smart

Hidden Meadows Day Camp Counselor:

Hayden Corr  
Kelly Kinzig  
Casey Morley  
Jordan Wilson

Hidden Meadows Day Camp Assistant Counselor:

Alec Michael

Summer Recreation Program Leader:

Sara Ehrensberger  
Kevin Gilliland  
Karen Hickson  
Mike Steinke  
Alex Venetos  
Katelyn Versen

Recreation Assistant:  
Casey Morley

Merit Increase. The Board, with Mr. Lee abstaining, approved a motion authorizing a merit increase for Robert Feldmann effective May 23, 2011.

Then and Now Certificate. The Board approved a Then and Now certificate for payment to Innomark Communications, LLC in the amount of \$8,398.00.

Employee Handbook Revisions. The Board, with Mr. Lee abstaining, approved revisions to the Employee Handbook.

Bike Month Proclamation. The Board approved a proclamation designating May 2011 as Bike Month in the Centerville-Washington Park District.

Election of Board Officers. The Board approved a motion to elect Mr. Williams President, Ms. Weisman Vice-President, and Mr. Lee Secretary of the Board of Park Commissioners and authorizing the Board of Park Commissioners to act as a committee of the whole to be Fiscal Officer effective May 9, 2011.

Commissioner Recognition. The Board approved a motion recognizing Kim Birdseye for nine years of dedicated community service as a park commissioner furthering the goals and mission of the Park District to improve the parks and recreation experiences for our residents.

Mr. Williams and Ms. Weisman praised Mr. Birdseye for his many years of service to the Park District and the community and they said they will miss working with him.

Mrs. Kennard announced the plan for a Commissioner's Grove at Bill Yeck Park to recognize the service of the park commissioners. She said that Mr. Birdseye is to select a tree that will be planted this fall to start the grove. She said that trees will also be planted for all prior commissioners at that time.

Mr. Birdseye praised the staff for their work serving the community during his terms as Commissioner.

### ***COMMISSIONER COMMENTS***

Ms. Weisman commented on the tall grass in the parks but said she understood it had rained so much that the mowing was behind schedule. She said the Big Rig Gig was impressive and she was glad the Park District did the program.

Mr. Williams reported good comments on the Big Rig Gig and that the grand opening of Owlexander's Hoot Route was well publicized. Mrs. Kennard shared books from the event that will be given to the Yeck family and the library.

Mr. Lee said that he is happy to become part of the Board. He called the organization a high performance team that is motivated, well-qualified, and mission oriented. He said he wanted to be a part of the team and hopes to contribute.

### ***STAFF REPORTS***

Mr. Williams questioned Mrs. Lanese about plans for Trailways Park. Mrs. Kennard said that the kiosk and drinking fountain for the park are not in the budget.

Mr. George reported that a cleaning service has been hired to clean the headquarters building twice a week.

Mr. Feldmann reported that he will meet with Rex Dickey from Montgomery County regarding plans for Yankee Street alongside Holes Creek Park and Silvercreek Park.

Mrs. Castillo announced that summer program registration begins on Monday, May 16, 2011 for residents of Centerville and Washington Township.

Mr. Carter said that mowing the grass has been a challenge with the wet spring, but that with help from all his staff they will get back on schedule. He thanked Steve Huff for arranging for Cub Scout Pack 516 from John Hole Elementary School to help the Centerville Rotarians with the mulching of the conifer grove at Grant Park. He also thanked Mr. Birdseye for his support of the Park District and staff during his terms as Commissioner. Mr. Williams asked about the wetland at Oak Creek South Park and Ken reported that J.F. New has been at the park planting additional plants and controlling invasive species. Mrs. Kennard stated that it will take several years for the wetland to mature and for the grasses to grow tall enough to keep out the geese.

Mrs. Smith reported that Dawn Osif begins training for the full-charge bookkeeper position on May 23, 2010.

Mrs. Kennard announced new videos on the Park District YouTube channel include park people profiles and park points.

Meeting adjourned at 8:07 P.M.