

Regular Meeting Summary
Centerville-Washington Park District
May 12, 2014

The meeting was called to order at 7:02 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. The Board approved the minutes of the April 14, 2014 work session and regular meeting.

FISCAL

The Board reviewed and approved the April 30, 2014 Financial Report and voucher list.

NEW BUSINESS

Court Appointment. Notice was received from the Court of Common Pleas of the appointment of David R. Lee to the Board of Park Commissioners for a three-year term commencing May 11, 2014 and ending May 10, 2017.

Memorandum of Understanding with Washington Township. The Board approved a Memorandum of Understanding with Washington Township whereby the Park District agrees to reimburse Washington Township for the cost of the construction of a cul-de-sac on Wallingsford Circle.

Wee Elk Football Association Agreement. The Board approved an agreement with the Wee Elk Football Association for the five-year period beginning April 30, 2014 and ending April 30, 2019.

Intent to Sell Property by Internet Auction. The Board approved a motion to sell Park District personal property which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by Internet auction using the GovDeals.com web site to sell all items “as is - where is,” and allowing a minimum of fifteen days for public bidding.

Declaration of Unneeded, Obsolete or Unfit for Use Personal Property. The Board approved a motion declaring the following as unneeded, obsolete, or unfit for use by the Park District and to dispose of said items in a manner authorized by the Ohio Revised Code:

Football scoreboard

Merit Increase. The Board approved, with Mr. Monahan voting no, a motion authorizing an annual merit increase of 3% of the mid-point of the development manager pay range for Robert Feldmann effective May 19, 2014.

Election of Board Officers. The Board approved a motion to elect Mr. Lee President, Mrs. Sánchez Vice-President, and Mr. Monahan Secretary of the Board of Park Commissioners and authorizing the Board of Park Commissioners to act as a committee of the whole to be Fiscal Officer effective May 12, 2014.

The Board noted the hiring of the following:

PT Administration Coordinator:

Janet Holthaus

Hidden Meadows Day Camp Coordinator

Maddy Holthaus Maddy Livingston

Hidden Meadows Day Camp Counselor

Jessica Brown Caitlin Mershad

Jackie Etson Jensen Pennock

Rachel Feldmeyer Nick Venetos

Victoria Guillen

Seasonal Operations Technician I:

Chris Barr

Summer Recreation Program Coordinator

Rachel Davis John Giles

Summer Recreation Program Leader

Kate Beal Beth Hughes

Lindsey Biggs Meghan Mays

Katie Bishop Morgan Paris

Austin Borton Kathryn Stibich

Madison Eblen Katie Ziegman

Hidden Meadows Day Camp Assistant Counselor Summer Recreation Program Assistant Leader
Ben Corr Bethany Wager Rachel Carr Ethan Emmert

Summer Naturalist
Kelly Ludwig

COMMISSIONER COMMENTS

Mrs. Sánchez congratulated Mr. Lee on his re-appointment to the Board. She praised the partnership between the library and the Park District to develop Owlexander's Tree Trek nature literature trail. She announced it is National Bike Week and suggested the eco-crew consider adding a goal of making CWPD a Bicycle Friendly Business.

Mr. Monahan suggested additional reporting to the public on eco-crew activities. He offered to replace Mrs. Sánchez on the committee. He praised the Youth in Government program and said the students appeared to be interested in the community.

Mr. Lee thanked the Wee Elk Football Association for their donation to the Yes for Parks committee. He asked that the Board Item Status Report include items that have been completed. Mr. Lee directed staff to evaluate the height of swings in the parks and also suggested adding shade structures at the dog park.

DIRECTOR'S REPORT

Financial Highlights:

- The Audit Committee met prior to the Board meeting and reviewed STAR Plus, Fifth Third Bank Positive Pay, and Creative Microsystems Inc. Business Intelligence Software.
- The Park District received the final settlement from the first half real estate taxes. The total collected year-to-date is \$2,161,585 or 54.6% of the annual budget. This is about \$7,000 ahead of collections at this time in 2013.

Administration Highlights:

- The Yes for Parks issue on the ballot May 6 passed by 69.2%, demonstrating the support from the community for the parks, facilities, and programs. Success was evident through winning every precinct in the City and Township, and obtaining our third highest approval percentage in Park District history, only surpassed by levies in 1973 and 1992.
- Statewide parks and recreation issues fared well this May; 7 of 7 renewal levies passed and 9 of 12 replacement/additional levies passed, with an overall success rate of 84%.
- New Administration Coordinator Janet Holthaus will begin her part-time employment with the Park District on May 19.
- The Park District Eco-Crew is updating their strategic plan objectives to find methods for the district to be more environmentally friendly in everyday business and to help educate the community on ways to help the environment at home.

Program Highlights:

- Owlexander's Tree Trek is the third installment of the popular nature literature trail series, provided in cooperation with the Washington-Centerville Public Library, and fully funded by the William and Dorothy Yeck Family Foundation. A grand opening is scheduled for Saturday, June 14, 10:00 A.M. at Bill Yeck Park, Rooks Mill Entrance.
- Hidden Meadows Day Camp is approximately 74% full; 8 classes are completely full, with 5 more nearly full out of 20 total classes.
- Summer program registration began last week and many classes that take limited registration are full, including Adventures in Camping, one Archery Clinic, Intergenerational Fishing Fun, Nature Play for New Naturalists, Passport to Nature Creeking & Crawdads and Batmania, Play Date Café, and a couple of tennis classes.
- Neighborhood Park Parties start up again in June, where staff and volunteers host an evening of fun, games, and ice cream at Divided Ridge, Donnybrook, Wagon Trail, and Quail Run Parks. Other parks will be visited throughout the summer.

Operations Highlights:

- Mowing and athletic field preparation takes up most of the operations staff time in the springtime. Once fully staffed with seasonal workers, additional projects and activities can take place, including maintenance and conservation projects completed by the Conservation Crew.
- The Park District will host the CBSL Baseball Tournament at several parks over Memorial Day weekend.
- New shade structures with picnic tables have been installed around the sprayground at the Activity Center Park to help provide relief from the hot summer sun.
- Volunteer groups have been busy giving back to the community by helping mulch many trees throughout the district. Help from Centerville Baseball/Softball League, Centerville United Soccer Association, Centerville Youth Lacrosse, Centerville Rotary Club, and Cub Scout Pack 516 is appreciated!

Development Highlights:

- Construction at Robert F. Mays Park is underway, with earth moving being the first priority. Washington Township paved the extension of Paragon Road from Orville St. to the new park entrance last week, and will finish up the construction of a cul-de-sac turnaround at the end of the westernmost Wallingsford Drive.
- Flora Excavating has completed the water main extension for Bill Yeck Park-Smith Entrance and are working on the sub-grade and gravel for the parking lot.
- Renovations to the historic Smith house continue with many different trades working together to bring the house up to code for a public building.
- Construction of the shelter with restrooms at Iron Horse Park is moving along nicely.

Meeting adjourned at 8:50 P.M.