

**Regular Meeting Summary
Centerville-Washington Park District
March 11, 2013**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Siefker and Williams; Mrs. Kennard, Director; Mr. Feldmann, Development Manager; Mr. Carter, Operations Manager; Mrs. Marks, Program Manager; Mrs. Dittman, Communications Coordinator; and Mrs. Osif, Full-Charge Bookkeeper. The Board approved the minutes of the February 11, 2013 work session and regular meeting.

VISITORS

Bill Kroger expressed his interest in the upcoming opening on the Board of Park Commissioners. He said he has been a resident of Centerville-Washington Township since 1979 and that he is currently employed by a defense contractor and has experience in finance and project management.

FISCAL

The Board reviewed and approved the February 28, 2013 Financial Report.

NEW BUSINESS

2013 Revised Fee Schedule. The Board approved a motion authorizing the 2013 Revised Fee Schedule.

NatureWorks Advance. The Board approved a motion advancing \$51,196 from the General Fund to the Park Improvement Fund for use as seed money for a NatureWorks matching grant to be advanced back to the General Fund after receipt of the NatureWorks grant.

2013 Ohio NatureWorks Grant Resolution. The Board approved a resolution approving all application filing requirements for the Ohio NatureWorks Grant.

Centerville United Soccer Association Agreement. The Board approved an agreement with the Centerville United Soccer Association for the use of Park District facilities for the period beginning February 2013 and ending December 2017.

Volunteer Manual. The Board approved a motion approving the Volunteer Manual.

Revised Recognized Athletic Organization Requirements Policy. The Board approved a motion revising the Recognized Athletic Organization Requirements Policy.

The appointment of Mr. J. William Williams to the Board of Park Commissioners expires May 12, 2013. Anyone interested in being considered for this appointment should submit correspondence of this interest no later than 4:30 P.M. Friday, March 22, 2013, to Montgomery County Common Pleas Court, ATTN: Nancy E. Brookshire, Human Resources Officer, 41 North Perry Street, Room 383, Dayton, Ohio 45422.

COMMISSIONER COMMENTS

Ms. Siefker reported she was in Oak Creek South Park this weekend and was very impressed with how nice the new elements of the park turned out. She said the park was very busy and patrons were enjoying the new walking paths. She said she feels it is important to have walking paths in all of our community parks. Ms. Siefker also reported that she enjoyed the OPRA conference and found the classes she attended to be very helpful. Ms. Siefker would also like to recognize Katy Malcolm for doing a great job with the nest monitor training.

Mr. Williams thanked the staff for attending the Mays Park open house. He stated that they did a nice job with the event and he is also looking forward to working with the neighboring Epiphany Church.

STAFF REPORTS

Mrs. Marks reported that the staff found the OPRA conference a very worthwhile experience. She also reported that 120 people have signed up for the flashlight Easter egg hunt and that individual enrollments for spring programs total 1,597 so far.

Mr. Carter reported that March has been a challenging month due to weather issues. He said that the baseball diamonds are ready for the season but they need to dry out before spring use can begin. He also reported that 12 seasonal staff are returning and six new seasonal staff will be hired. He also announced that the shelter restrooms will be open on March 25, 2013.

Mr. Feldmann reported that he is postponing the Schoolhouse Park lighting bid award until the March 18, 2013 special board meeting. He said a total of 9 new fixtures will be installed between the two lots. He also reported that Woolpert is working on designs for the Iron Horse Park shelter and restrooms.

Mrs. Osif reported that the cost of the 2011-2012 Agreed Upon Procedures performed by the Ohio Auditor of State totaled less than \$2,000 which was a substantial savings over the previous audit expense.

Mrs. Kennard reported that she will send thank you notes to those that attended the Mays Park open house. She said she would like to keep the attendees updated on the progress of the park. She also reported that the Park District will be participating in the second annual Community A'Fair at Centerville High School on March 23, 2013.

Meeting adjourned at 8:07 P.M.