

Regular Meeting Summary
Centerville-Washington Park District
March 10, 2014

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. The Board approved the minutes of the February 10, 2014 work session and regular meeting.

FISCAL

The Board reviewed and approved the February 28, 2014 Financial Report and voucher list.

NEW BUSINESS

Montgomery County Sheriff's Office Agreement. The Board approved a motion authorizing an agreement with the Montgomery County Sheriff's Office for park patrol services in an amount not to exceed \$11,000 for the 2014 calendar year.

Bid Opening – Historic Home Renovations, Bill Yeck Park. Bids for *Historic Home Renovations, Bill Yeck Park* were opened and publicly read at the Park Headquarters, 221 North Main Street, Centerville, Ohio at 3:00 P.M. on Tuesday, March 4, 2014.

Contract Award – Historic Home Renovations, Bill Yeck Park. The Board approved a motion to accept the bid from Burns Construction as the lowest and best bid for *Historic Home Renovations, Bill Yeck Park* and to award a contract to Burns Construction for a total amount of \$146,320.00 to be paid from accounts 101.02.52063 Bill Yeck-Smith Property and 401.12.53102 Smith House Renovation as included in the approved 2014 Appropriation Budget.

Bid Opening – Grading and Drainage – Robert F. Mays Park. Bids for *Grading and Drainage – Robert F. Mays Park* were opened and publicly read at the Park Headquarters, 221 North Main Street, Centerville, Ohio at 2:00 P.M. on Thursday, March 6, 2014.

Contract Award – Grading and Drainage – Robert F. Mays Park. The Board approved a motion to accept the bid from Jess Construction, Inc. as the lowest and best bid for *Grading and Drainage – Robert F. Mays Park* and to award a contract to Jess Construction, Inc. for a total amount of \$1,090,900.00 to be paid from accounts 101.02.52851 Robert F. Mays Park Development as included in the approved 2014 Appropriation Budget.

Wallingsford Circle Right Of Way Plat Authorization and Dedication. The Board approved a motion dedicating the 0.190 acre Wallingsford Circle Right Of Way from land owned by the Park District and recorded in IR Deed 13-003142 as shown on the Record Plan of the Wallingsford Circle Right-of-Way Dedication Plat to the public use forever.

Park Levy Signs. The Board approved a motion permitting the Yes For Parks Committee to erect temporary signs in all parks.

The appointment of Mr. David R. Lee to the Board of Park Commissioners expires May 11, 2014. Anyone interested in being considered for this appointment should submit correspondence of this interest no later than 4:30 P.M. Wednesday, March 26, 2014, to Montgomery County Common Pleas Court, ATTN: Nancy E. Brookshire, Human Resources Officer, 41 North Perry Street, Room 103, Dayton, Ohio 45422.

COMMISSIONER COMMENTS

Mrs. Sánchez reported she visited Grant Park during Winter Woods Day Camp and enjoyed seeing the children's activities.

Mr. Lee inquired about a possible joint venture with the Washington Centerville Public Library to place Little Free Libraries in parks. The Board directed Mrs. Kennard to explore the idea with the library director. Mr. Lee also directed Mrs. Kennard to investigate installing security cameras at the dog park.

DIRECTOR'S REPORT

Financial Highlights:

- The February financial report reflects additional property tax advances of \$1,570,992. The Park District has received another \$300,515 since the end of February for a total of 49% of the budgeted tax revenue for 2014.
- A \$245,000 CD matured in February which accounts for the additional interest recognized in February.
- Year-to-date, facility reservations are up 28% over 2013 and league registrations are up 100%.

Administration Highlights:

- The Yes For Parks committee announced the Park District issue will be Issue #4 on the May 6, 2014 ballot. Voter information is available on the website www.yesforparkscw.com or on Facebook and Twitter.
- Mayor Kingseed appointed Council Member John Beals as liaison to the Park District.
- The Park District has established new procedures for cancelling outdoor programs due to extreme hot or cold conditions and will provide information on the website and Facebook, along with sending out One Call Now calls when programs are cancelled.
- An announcement for a new part-time Administration Coordinator has been posted on the Park District website. Resumes will be accepted through March 31.

Program Highlights:

- Program coordinators are in the process of interviewing for seasonal program staff positions. Information and the application is available at www.cwpd.org
- Outdoor Education Coordinator Erin Morley and Naturalist Katy Malcolm are conducting nature education programs in the classroom at Centerville City Schools to help fill in the gap created by cancellation of the School District's Grant Nature Center program.
- The Park District collaborated with other area parks and recreation programs to provide a family fun night called MVRAC Madness at RecWest this past weekend. Over 200 children and adults enjoyed an evening of family activities.

Development Highlights:

- Construction continues as weather permits at the Bill Yeck Park – Smith Entrance improvement project and the new Iron Horse Park shelter.

Operations Highlights:

- Operations staff is working with the local youth athletic organizations to coordinate volunteer service projects for players and adults to help get the parks in top shape for the upcoming seasons.
- Due to the extremely wet and cold winter, the startup dates of youth athletic programs may be delayed to allow time for the turf to dry.
- The operations supervisors are in the process of interviewing for seasonal operations staff positions. Approximately 6 positions are open.
- A controlled burn is planned at the Grant Park prairie in March as a habitat management tool. Dave Nolin from Five Rivers Metroparks and the Washington Township Fire Department will assist with the burn.
- Matching funds donations from local youth athletic organizations enabled the purchase of new lacrosse and soccer goals, new football/lacrosse scoreboard, and dugout covers for baseball fields.

Mrs. Sánchez suggested the Park District educate the community about rain gardens to possibly defer costs of a storm water utility program proposed by the City of Centerville. She also suggested a nature play area at Robert F. Mays Park. Mr. Lee then suggested a nature play area at Oak Grove Park. The Board directed Mrs. Kennard to research possible locations and costs for nature play areas in the District.

Meeting adjourned at 8:48 P.M.

Complete Board meeting minutes are available at Park District Headquarters during regular business hours.