

**Regular Meeting
Centerville-Washington Park District
December 8, 2014**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 6:00 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Retiring Director; Mr. Biondo, Director; and Mrs. Osif, Business Manager. Notice of this meeting was sent to the Dayton Daily News on December 8, 2014 and was posted on the Park District web site, www.cwpd.org.

The minutes of the November 10, 2014 work session and regular meeting and the November 25, 2014 work session were approved as delivered to all members in advance.

FISCAL

The Board reviewed and approved the November 30, 2014 Financial Report and voucher list.

NEW BUSINESS

2015 Pay Ranges. Ms. Sánchez moved, Mr. Lee seconded, and the Commission approved a motion authorizing the 2015 Pay Ranges, a copy is attached to and made part of these minutes.

Personnel Action. Mr. Monahan moved, and Mr. Lee seconded, and the Commission approved a motion authorizing an annual merit increase of 3% of the mid-point of the equipment supervisor pay range for Brett Ney effective January 1, 2015.

2015 Request for Tax Advance. Ms. Sánchez moved, and Mr. Monahan seconded, and the Commission approved a motion authorizing the Treasurer to request weekly tax advances during 2015 to meet the needs of the Park District.

2015 Fee Schedule. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion authorizing the 2015 Fee Schedule, a copy is attached to and made part of these minutes.

2015 Public Entities Meetings. Mr. Monahan moved, Mr. Lee seconded, and the Commission approved a motion to provide meals for Commissioners and staff attending the public entities meetings scheduled in 2015.

2014 Revised Appropriation Budget. Mr. Monahan moved, Mr. Lee seconded, and the Commission approved the 2014 Revised Appropriation Budget, a copy is attached to and made a part of these minutes.

2014 Revised Appropriation Resolution. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved the 2014 Revised Appropriation Resolution, a copy is attached to and made a part of these minutes.

2015 Preliminary Appropriation Budget. Mr. Monahan moved, Mr. Lee seconded, and the Commission approved the 2015 Preliminary Appropriation Budget, a copy is attached to and made a part of these minutes.

2015 Temporary Appropriation Resolution. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved the 2015 Temporary Appropriation Resolution, a copy is attached to and made a part of these minutes.

2015 Recreational Trails Program and Clean Ohio Trails Fund Grant Resolution. Mr. Monahan moved, Ms. Sánchez seconded, and the Commission approved a resolution approving all application filing requirements for the Recreational Trails Program and Clean Ohio Trails Fund grant, a copy is attached to and made a part of these minutes.

Acceptance of Deed for Parcels 067 03709 0095 and 067 03709 0024. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion to accept from the William and Dorothy Yeck Family Foundation a deed for 1.745 acres of land, parcel 067 03709 0095, and 1.862 acres of land, parcel 067 03709 0024, for use as a nature park to be named Little Woods Park.

Declaration of Unneeded, Obsolete or Unfit for Use Personal Property. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion declaring the following as unneeded, obsolete, or unfit for use by the Park District and to dispose of said items in a manner authorized by the Ohio Revised Code:

- 1993 John Deere 935 mower - #6
- 2000 John Deere 935 mower - #14 and #15

COMMISSIONER COMMENTS

Ms. Sánchez reported that she attended volunteer recognition dinner. She thanked the staff for all of their hard work in making the event such a huge success. She also thank Ms. Kennard for attending the recognition dinner for Bob Yeck and the Yeck Family Foundation.

Mr. Monahan reported that he attended an eco-crew meeting and was impressed with their ideas for 2015.

Mr. Lee thanked Ms. Kennard for her 33 years of service to the Centerville-Washington Park District. He also wished her luck in the future. Lastly, he noted Ms. Kennard's reception on December 12 at Yankee Trace and the staff holiday party on December 16 at Geez.

DIRECTOR'S REPORT

Administration

- The William and Dorothy Yeck Family Foundation was recently honored as the Outstanding Foundation by the Greater Dayton Region Chapter of the Association of Fundraising Professionals. Their role in support of the Park District was included in the nomination.
- The Eco-Crew committee is interested in expanding its membership to include a representative from the community. Interested individuals may contact the Park District for more information.

Program

- The traditional Holiday Luminary Walk will be held at Grant Park on Friday, December 12 from 6:30 – 8:30 pm. Registration is requested for this FREE program and the public will have an opportunity to meet the new Director, Arnie Biondo.
- Winter program registration is taking place, including registration for the popular Winter Woods Day Camp, where children explore nature in winter each Saturday in February at Grant Park.
- Over 12,000 children and adults attended Park District sponsored programs this year.
- The Park District received a generous donation from George Greenleaf that will be used to develop interpretive signage at Donnybrook Park to highlight the natural fen habitat found in this park.

Operations

- Post-season turf maintenance is being conducted on all athletic fields, weather permitting.
- Trail improvements are underway at Bill Yeck Park along the yellow trail near the Sugar Valley Canyon location. Two new creek crossings will be constructed, along with re-routing a section of trail to improve visitor safety.
- Restrooms in the parks are closed for the winter season, and portable restrooms have been placed in the parks with winter activities. The Park District saves \$15,000-\$20,000 per year by winterizing the restrooms during this period of low use.

Development

- Construction at Robert F. Mays Park this month included planting over 100 of the planned 399 trees, and much of the construction for the new parking lot. Dormant seeding will take place as soon as the ground is dry enough.
- Plans are underway for construction of the shelter with restrooms at Robert F. Mays Park. The project will go out for bid in early 2015.

Mr. Lee adjourned the meeting at 6:48 P.M.

A Board work session will be held Monday, January 12, 2015 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters.

Approved:

David R. Lee, President

Attested:

Daniel H. Monahan, Secretary