

**Special Meeting Summary
Centerville-Washington Park District
November 14, 2013**

The meeting was called to order at 7:03 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Smith, Business Manager. The Board approved the minutes of the October 14, 2013 work session and regular meeting and the October 30, 2013 work session.

VISITORS

Joe DiMisa updated the Board on the work of the Creating Community Connections Implementation Committee.

FISCAL

The Board reviewed and approved the October 31, 2013 Financial Report and voucher list.

NEW BUSINESS

2013 Revised Appropriation Budget. The Board approved the 2013 Revised Appropriation Budget.

2013 Revised Appropriation Resolution. The Board approved the 2013 Revised Appropriation Resolution.

Investment Policy. The Board approved a revised Investment and Depository Policy to allow investments in STAR Plus pursuant to Section 135.145 of the Ohio Revised Code.

Holiday Reception. The Board approved a motion to provide food, non-alcoholic beverages, and supplies for a holiday reception for staff and their guests.

Staff Performance Recognition. The Board approved a motion authorizing a letter of appreciation to employees who contributed in making 2013 such a successful year for the Park District and the residents we serve. In addition, gift cards in an amount up to \$100 will be distributed to these employees, as designated by the director, to reward their efficiency, creativity, dedication to public service, and cost-saving ideas.

Ballot Issue. The Board approved a motion to place a 10-year 0.9 mill operating levy on the ballot for voter consideration on May 6, 2014 with the levy to be a renewal with no increase of the 0.9 mill levy which expires in 2013 with final collections in 2014.

COMMISSIONER COMMENTS

Mrs. Sánchez praised the staff for the signs at the seed nursery and for earning OPRA awards for the seed nursery and the archery range. She also congratulated Matt Sever for his promotion to Operations Technician III.

Mrs. Kennard explained to the Board the requirements to advance from Operations Technician I, to Operations Technician II, and to Operations Technician III.

Mr. Lee continued the discussion of levy planning and the Board agreed to take turns attending the levy leadership team meetings. The Board also reviewed the legal opinion from Bill Rogers regarding open meetings regulations.

DIRECTOR'S REPORT

Administration Highlights:

- The Park District received word that the Archery Range at Oak Grove Park received a First Place Award in the Program-Sports category, and the Native Seed Nursery received a Third Place Award in the Natural Resources & Conservation category by the Ohio Parks and Recreation Association. The awards will be presented at the annual conference in February.
- The Park District has been awarded a \$500,000 Clean Ohio Trails Fund grant for construction of a new multi-use trail to be called Holes Creek Trail. The trail will connect Holes Creek Park and Silvercreek Park, running parallel to Yankee Street, along the creek, and is part of the community-wide Multi-use Trail Plan.

Program Highlights:

- The Park District annual Haunted Trail program was a success thanks to generous support by the Centerville Noon Optimist Club and through participation by over 100 volunteers from the Centerville Noon Optimist Club, University of Dayton Optimist Club, Junior Optimist Clubs from Incarnation, Magsig, Tower Heights and Watts Middle Schools, the Centerville High School Octagon Club, and Scout Troop 516.
- CWPD Volunteer Judith Keegans is to be recognized for her efforts to coordinate another great Halloween Mini Trail that was enjoyed by 156 children and adults.
- The Park District is participating in the 10 Million Kids Outdoors Campaign sponsored by the National Recreation and Park Association and the National Wildlife Federation. So far this year, the Park District has involved 1,221 kids in nature related, outdoor programming, who logged over 11,000 hours outdoors!

Development Highlights:

- The bid opening for the Iron Horse Park shelter will be held Friday, November 15. Interest in this project from contractors has been high.
- Construction has begun at the Bill Yeck Park – Smith entrance for installation of a parking lot and improvements to the entrance drive.
- Final adjustments to the plans for Robert F. Mays Park are being completed and then phases 1 and 2 will be put out for bid.

Operations Highlights:

- The fall athletic seasons are now complete and operations staff is busy with winter field preparation so fields will be ready for play next spring.
- New shade canopies are currently being installed at the Activity Center Park to provide better relief from the hot summer sun next year.
- The Park District is partnering with the City of Centerville to improve a section of the Iron Horse Trail that traditionally collects and holds water. The project should be complete by next spring.
- Operations Technicians Brian Sullivan and Matt Sever recently completed the requirements to become Certified Playground Safety Inspectors.
- Three Boy Scouts recently completed projects in the parks to attain the Eagle Scout rank. Congratulations to these outstanding young leaders:
 - *James Washington* of Troop 316 built a 14 foot long bridge over a creek on the yellow trail at Grant Park.
 - *Brad Anderson* of Troop 516 started clearing a new trail in the southeast woods at Oak Creek South Park. He completed a trailhead that includes four benches and a 16 ft. bridge over a small creek.
 - *Derek Schulte* of Troop 530 built a small bridge over a drainage swale at Forest Field Park. The bridge will provide access to the soccer practice areas in the southwest part of the park during the seasonally wet periods of the year. He also built and installed two benches near the playground by the shelter.

Meeting adjourned at 8:27 P.M.

Complete Board meeting minutes are available at Park District Headquarters during regular business hours.