

**Regular Meeting Summary  
Centerville-Washington Park District  
November 14, 2011**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Weisman, and Williams; Mrs. Kennard, Director; Mr. Feldmann, Development Manager; Mr. Carter, Operations Manager; Mrs. Marks, Program Manager; Mrs. Ball, Communications Coordinator; and Mrs. Smith, Business Manager. The Board approved the minutes of the October 10, 2011 work session and regular meeting.

***FISCAL***

The Board reviewed and approved the October 31, 2011 Financial Report.

***NEW BUSINESS***

Creating Community Connections Implementation Committee Reappointments. The Board approved a motion to reappoint Joseph DiMisa and Stein Pedersen to three-year terms as citizen representatives on the Creating Community Connections Implementation Committee.

2011 Revised Appropriation Budget. The Board approved the 2011 Revised Appropriation Budget.

2011 Revised Appropriation Resolution. The Board approved the 2011 Revised Appropriation Resolution.

The Commission approved a motion at the September 12, 2011 regular meeting to declare the only bid received for the Roof, Gutter, and Downspouts Repair and Replacement project as an incomplete bid, as it did not include the required bid bond. The Park District requested quotes to complete the project.

Storm Damage Roof Repairs. The Board approved a motion to contract with G.L. Dart General Contracting to repair the Activity Center, Oak Creek South, and Forest Field Parks shelters, Park Headquarters buildings, Grant Nature Nook, McEwen Barn, and the Smith house at Bill Yeck Park damaged by the May 25, 2011 hail and wind storm at a total cost of \$72,324.00.

Holiday Reception. The Board approved a motion to provide food, non-alcoholic beverages, and supplies for a holiday reception for staff and their guests.

Staff Performance Recognition. The Board approved a motion authorizing a letter of appreciation to employees who contributed in making 2011 such a successful year for the Park District and the residents we serve. In addition, gift cards in an amount up to \$75.00 will be distributed to these employees, as designated by the director, to reward their efficiency, creativity, dedication to public service, and cost-saving ideas.

The Board noted the hiring of Catherine Ball as Communications Coordinator effective November 7, 2011.

***COMMISSIONER COMMENTS***

Ms. Weisman congratulated Mrs. Kennard for being named one of the Dayton Daily News Ten Top Women for 2011.

Mr. Williams reported that the Haunted Trail was very successful despite the weather challenges. He said it is a great volunteer opportunity. He also praised the Eco-Crew for their environmental programs. The Board discussed the Fernshire Drive entrance to Iron Horse Park.

***STAFF REPORTS***

Mrs. Marks announced a volunteer recognition event to be held on Friday, November 18, 2011. She also reported nearly 850 registrations on the first day of registration for winter programs.

Mr. Carter reported that the archery range grant proposal is under review at ODNR. He reviewed the playground inspection records with the Board and explained that mats are being tested under the swings at Oak Creek South and Rahn Parks to determine if they help manage the height of the swings. He reported that staff is preparing areas at Oak Creek South Park for the landscape improvements. He added that Brown's Nursery submitted the lowest quote for the fall tree order and can supply nearly all of the requested species. He said that volunteers and staff will plant the smaller plants in the landscape. He also reported that beavers are causing damage at Oak Creek South Park.

Mr. Feldmann was directed to look at the costs for connecting to the county sewer when it becomes available at Oak Grove Park to compare it with the cost of tanks. He reported that the payment to the City of Centerville is in an escrow account for required improvements to Centerville Station Road in front of the Forest Field Park. He explained that the budget for the Smith entrance to Bill Yeck Park also includes city required road improvements funds.

Mrs. Kennard reported that the Park District grant proposal for Land and Water Conservation Funds was denied. She added that thirty-two applications for a total of \$1.5 million were submitted and ten were funded for a total of \$494,000. She said that the butterfly playground at the Washington Township Rec Center did receive funding. She reported that the Centerville Kiwanis Club is setting up their tree lot at Oak Creek South Park. She explained that profits from the sale are returned to the community and that the Park District received funds for the skate park and all-access playground from the Kiwanis in recent years.

Meeting adjourned at 8:10 P.M.