

**Regular Meeting Summary
Centerville-Washington Park District
November 10, 2014**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 7:02 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Osif, Full-Charge Bookkeeper. Notice of this meeting was sent to the Dayton Daily News on November 3, 2014 and was posted on the Park District web site, www.cwpd.org.

The minutes of the October 13, 2014 work session and regular meeting and October 28 work session were approved as delivered to all members in advance.

FISCAL

The Board reviewed and approved the October 31, 2014 Financial Report and voucher list.

NEW BUSINESS

Hiring of Director. Mr. Monahan moved, Mr. Lee seconded, and the Commission approved the hiring of Arnold Biondo as Director, effective December 1, 2014, with an annual salary of \$90,000.00 and benefits as outlined in the Employee Handbook, 4 weeks vacation, and \$2,000 for moving expenses.

Staff Performance Recognition. Ms. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion authorizing a letter of appreciation to employees who contributed in making 2014 such a successful year for the Park District and the residents we serve. In addition, gift cards in an amount up to \$100.00 will be distributed to these employees, as designated by the director, to reward their efficiency, creativity, dedication to public service, and cost-saving ideas.

Holiday Reception. Mr. Monahan moved, Ms. Sánchez seconded, and the Commission approved a motion to provide food, non-alcoholic beverages, and supplies for a holiday reception for staff and their guests.

The board noted the hiring of the following:

Rosemary D'Aloia - Bookkeeper

Executive Session. Mr. Lee moved, Mr. Monahan seconded, and the Commission approved a motion to adjourn into an executive session to discuss personnel issues at 7:18.

Open Session. Mr. Monahan moved, Mrs. Lee seconded, and the Commission approved a motion to return to open session at 7:23.

COMMISSIONER COMMENTS

Mr. Monahan questioned when the Smith House will be open for public use. He also expressed interest in what time period would be represented in the house décor.

DIRECTOR'S REPORT

Administration

- The Park District recognized Bob Feldmann and Barbara Smith upon their retirement after a combined 59+ years of service to the community. Their many contributions to the parks are appreciated along with their dedication to the Centerville and Washington Township communities. A shelter at Oak Grove Park was re-named the Feldmann Pond Shelter to thank Bob for 40 years of park development.
- Arnie Biondo has been hired to the position of Director, replacing Carol Kennard who is retiring from the Park District after nearly 32 years of dedicated service.
- A retirement Open House will be held for Carol Kennard on Thursday, December 11, from 4:00-6:00 pm at the Golf Club at Yankee Trace. Presentations will begin at 5:15 pm.

Program

- The Park District thanked the Noon Optimist Club of Centerville for their support of the Haunted Trail again this year at Grant Park. Close to 900 individuals enjoyed a scare-filled fun evening in the park, thanks to trail volunteers provided by the Noon Optimists, University of Dayton Optimist Club, Junior Optimist Clubs from Incarnation, Magsig, Tower Heights and Watts Middle Schools, the Centerville High School Octagon Club, and Alter High School.
- The traditional Holiday Luminary Walk will be held at Grant Park on Friday, December 12 from 6:30 – 8:30 pm. Registration is requested for this FREE program and the public will have an opportunity to meet the new Director, Arnie Biondo.
- The Park District will recognize and thank our volunteers at a program on November 20. Over 30 volunteers provide hundreds of hours yearly to support programs and park operations throughout the year.
- Park District staff and volunteers have provided outreach nature and stewardship education programs to nearly 600 students in elementary through high school classes at Centerville schools this fall.

Operations

- The Park District is applying an organic topdressing material to game and practice athletic fields throughout the parks to enhance soils structure and improve surface irregularities, for added safety for players.
- The Park District would like to recognize and thank Robert Erwin's Environmental Management class for their assistance in cleaning up Oak Grove Park after a busy tournament weekend this fall.
- The Park District provided supervision and financial support for the completion of 10 Eagle Scout projects this year that helped improve accessibility, safety, and overall visitor satisfaction in our parks.

- The Park District provided facilities and support for the youth athletic programs in the parks this year:
 - Centerville Youth Lacrosse played 35 games and hosted over 100 practices.
 - Centerville Baseball/Softball league, Church and CWPD softball leagues held 2,300 events on 19 baseball diamonds
 - Centerville United Soccer Association and the TOPS Soccer program held 1,500 events at Oak Grove Park soccer fields along with over 25 weeks of practice and training at Forest Field and Waterbury Woods Parks.
 - Centerville Wee Elk Football Association played 56 games plus scrimmages with no rainouts this fall.

Development

- Dormant seeding will take place at Robert F. Mays Park in the next couple of weeks. Trees will be planted this week and Jess Construction should have the parking lot completed by the end of the month.
- Bill Yeck Park-Smith Entrance construction is now complete and has re-opened to the public. The Smith House renovation project is complete and Park District staff and contractors will complete the interior finishes this winter.

Mr. Lee adjourned the meeting at 8:17.

A Board work session will be held Tuesday November 25, 2014 at 4:00 and Monday, December 8, 2014 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters.

Approved:

David R. Lee, President

Attested:

Daniel H. Monahan, Secretary