

**Regular Meeting Summary  
Centerville-Washington Park District  
October 13, 2014**

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 7:13 P.M. with the following in attendance: Commissioners Lee, Monahan, and Sánchez; Mrs. Kennard, Director; and Mrs. Osif, Full-Charge Bookkeeper. Notice of this meeting was sent to the Dayton Daily News on October 7, 2014 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

The minutes of the September 8, 2014 work session and regular meeting and the October 9, 2014 special meeting were approved as delivered to all members in advance.

***FISCAL***

The Board reviewed and approved the September 30, 2014 Financial Report and voucher list.

***NEW BUSINESS***

Executive Session. Mrs. Sánchez moved, Mr. Monahan seconded, and the Commission approved a motion to adjourn into an executive session to discuss personnel issues.

Open Session. Mr. Monahan moved, Mrs. Sánchez seconded, and the Commission approved a motion to return to open session.

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing Tax Levies. Mr. Lee moved, Mrs. Sánchez seconded, and the Commission approved the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, a copy is attached to and made a part of these minutes.

Centerville Noon Optimist Agreement. Mr. Monahan moved, Mrs. Sánchez seconded, and the Commission approved a five-year renewable agreement with the Centerville Noon Optimist Club, a copy is attached to and made a part of these minutes.

Little Woods Park Agreement. Mrs. Sánchez moved, Mr. Lee seconded, and the Commission approved the land donation agreement with the William and Dorothy Yeck Family Foundation, a copy is attached to and made a part of these minutes. Mr. Lee is noted as voting against the agreement.

The board noted the hiring of the following:  
Dawn Osif – Business Manager  
Nick Meyer – Development Manager  
Mike Daly – Seasonal Operations Tech  
Brandon Moravec – Seasonal Operations Tech

***COMMISSIONER COMMENTS***

Mrs. Sánchez noted she was happy to see all of the volunteers working in Bill Yeck Park.

Mr. Lee inquired about the 100 year trail. He also requested someone to investigate the obstacle course in Columbus that was mentioned in the comment log.

## ***DIRECTOR'S REPORT***

### **Administration**

- Dawn Osif has been promoted to the position of Business Manager, replacing Barbara Smith who is retiring from the Park District after close to 20 years of dedicated service.
- Nick Meyer has been hired to the position of Development Manager, replacing Bob Feldmann who is retiring from the Park District after more than 40 years of dedicated service.
- A retirement Open House will be held for Bob Feldmann on Thursday, October 30, from 4:00-6:00 pm at the Golf Club at Yankee Trace. Presentations will begin at 5:15 pm. Contact Carol Kennard if interested in making a presentation.
- Carol Kennard submitted her notice of retirement, effective December 26, 2014.
- The Park District received \$500 grant from the Centerville-Washington Foundation to establish a Little Free Library at Schoolhouse Park.

### **Program**

- The traditional Halloween Mini Trail was a success this past weekend, with 120 children and adults learning more about whimsical animals at Grant Park.
- The Noon Optimist Club of Centerville is partnering with the Park District to present the Halloween Mini Trail and Haunted Trail programs again this fall. Through their support, hundreds of children and adults enjoy the fun fall programs in the park.
- The Park District fall fitness programs are in full swing with an average of 26-40 people in attendance at each class.

### **Operations**

- The operations staff is busy preparing athletic fields for the fall youth football and soccer programs, which will wrap up by early November.
- Thanks to matching funds donated by the Centerville Baseball/Softball League, dugout shade covers will be constructed at the Oak Grove Park baseball complex.
- Eagle Scout Charles Perry of Troop 316 is constructing a foot bridge and bench to improve visitor's experiences at Forest Walk Park. Jon Nielson of Troop 316 is building Eastern Screech Owl nest boxes to be installed throughout the Park District for his Eagle Scout project.
- Mike Daly was recently hired as a Seasonal Park Operations Technician I. Justin Bates was promoted to Park Operations Technician II. Congratulations to these two park professionals.

Ms. Kennard provided an update on the cost of services study conducted by Pros Consulting. She has requested additional information be included in the final report.

Mr. Lee adjourned the meeting at 8:41P.M.

A Board work session will be held Tuesday October 28, 2014 at 4:00 P.M. A Board work session will be held Monday, November 10, 2014 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters.

Approved:

David R. Lee, President

Attested:

Daniel H. Monahan, Secretary