

**Regular Meeting Summary  
Centerville-Washington Park District  
October 10, 2011**

The meeting was called to order at 7:04 P.M. with the following in attendance: Commissioners Lee and Williams; Mrs. Kennard, Director; Mr. Feldmann, Development Manager; Mr. Carter, Operations Manager; Mrs. Marks, Program Manager, and Mrs. Smith, Business Manager. The Board approved the minutes of the September 12, 2011 work session and regular meeting.

***FISCAL***

The Board reviewed and approved the September 30, 2011 Financial Report.

***NEW BUSINESS***

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing Tax Levies. The Board approved the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Winter Woods Day Camp Fee. The Board approved a motion to establish the fees for 2012 Winter Woods Day Camp at \$55 for residents and \$85 for nonresidents.

Staff Meeting and Program Refreshment Purchase Policy. The Board approved a motion authorizing staff to purchase refreshment items for staff participating in on-site Park District meetings or programs. Refreshment items may include, but are not limited to, hot dogs, hamburgers, sandwiches, pizza, fruit, snack foods, ethnic foods, desserts, and non-alcoholic beverages.

***COMMISSIONER COMMENTS***

Mr. Williams thanked the staff for their work during the transition periods this year with the loss of the full-charge bookkeeper, program manager, and office manager.

***STAFF REPORTS***

Mr. Carter reviewed the grasslands management plan with the Board. He reported that his staff has submitted a grant request for the Ohio Division of Wildlife Competitive Shooting Sports grant to construct an archery range at Oak Grove Park. He also reported that sod will be laid at the dog park in early November for an anticipated reopening of the area in early December.

Mr. Feldmann reported that he sent a letter to neighbors adjacent to Oak Creek South Park regarding the proposed enhancement plan and that it is posted on the web site for additional comments from the public. Mr. Lee directed Mr. Feldmann to estimate the price for installing a holding tank for restrooms at Oak Grove Park to replace the portable restrooms. Mr. Feldmann reported that the project to pave trails at Oak Creek South and Oak Grove Parks is scheduled to commence on October 24, 2011 and is expected to take two weeks to complete.

Mrs. Marks announced that the Halloween Mini-Trail is scheduled for Saturday, October 15, 2011 and the Haunted Trail is scheduled for October 26 and 27, 2011.

Mrs. Smith reviewed the real estate tax collections for 2011 and reported the refund of the taxes previously paid on the Smith property at Bill Yeck Park. She also updated the Board on the status of the hiring of the communications coordinator.

Mrs. Kennard announced that the OPRA Board Development Institute will be held on February 7, 2012 in conjunction with the annual conference at the Kalahari Resort in Sandusky and that she will attend the NRPA Congress and Exposition on November 1-3, 2011 in Atlanta. She reported that staff will be meeting soon to set strategic plan objectives for 2012.

Meeting adjourned at 8:03 P.M.