

**Regular Meeting Minutes  
Centerville-Washington Park District  
April 10, 2017**

***I. CALL TO ORDER***

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at Park Headquarters. The meeting was called to order at 7:16 P.M. with the following attending: Commissioners Lee, Monahan and Sánchez; Mr. Biondo, Director; Mr. Carter, Operations Manager; Ms. Marks, Program Manager; and Ms. Osif, Business Manager. Notice of this meeting was sent to the Dayton Daily News on April 7, 2017 and was posted on the Park District web site, www.cwpd.org.

***II. CHANGES OR ADDITIONS TO THE AGENDA (additions to agenda for discussion purposes only)***

No changes or additions were made.

***III. APPROVAL OF MINUTES***

The minutes of the March 8, 2017 work session and regular meeting were approved by Board Consensus.

***IV. VISITORS***

There were no visitors.

***V. EXECUTIVE SESSION***

No executive session was held.

***VI. FISCAL***

**A. March 31, 2017 General Fund Financial Report:**

	2017 Budget & Carryover	2016 YTD	% of Budget
<b>Revenue</b>			
Property Taxes	4,683,612.00	1,972,471.58	42.1%
Interest	30,000.00	14,584.93	48.6%
Donations	6,000.00	578.82	9.6%
Program	170,000.00	16,319.00	9.6%
Other	30,000.00	21,483.05	71.6%
	<b>\$4,919,612.00</b>	<b>\$2,025,437.38</b>	<b>41.2%</b>
<b>Expenditures</b>			
2 - Park Improvements	5,574,057.63	73,814.07	1.3%
3 - Operations	785,196.09	164,330.08	20.9%
4 - Equipment	233,086.48	30,296.50	13.0%
5 - Payroll	2,310,825.50	431,593.77	18.7%
6 - Prof. Services	214,682.97	6,356.49	3.0%
7 - Utilities and Fees	338,937.16	52,644.27	15.5%
8 - Office Operations	127,973.43	26,589.56	20.8%
9 - Programs	96,772.88	9,753.46	10.1%
10 - Matching Funds	26,300.00	1,300.00	4.9%
12- Bill Yeck	0.00	0.00	0.0%

11 - Transfers - out	4,100.00	1,430.23	34.9%
13 - Advances - out	0.00	0.00	0.0%
Total expenditures	<u>\$9,711,932.14</u>	<u>\$798,108.43</u>	<b>8.2%</b>
Net +/-		<u><u>\$1,227,328.95</u></u>	

**B. March 31, 2017 Investment Report:**

	Fifth Third Bank	STAR Ohio	STAR Plus	CD's	Total
General Fund	\$2,096,385.88	\$4,766,742.75	0.00	\$1,960,007.05	\$8,823,135.68
Park Improvement Fund	13,917.81	0.00	0.00	0.00	13,917.81
Land Acquisition Fund	.95	695,534.97	17,675.96	0.00	713,211.88
Debt Service Fund	0.00	0.00	0.00	0.00	0.00
Yeck Nature Fund	40,998.31	0.00	0.00	0.00	40,998.31
Total	<u>\$2,151,302.95</u>	<u>\$5,462,277.72</u>	<u>\$17,675.96</u>	<u>\$1,960,007.05</u>	<u>\$ 9,591,263.68</u>

**C. Approval of Bills:**

Commissioner Sánchez made the motion, and the Commission approved, authorizing bill payment for March 2017.

**VII. BUSINESS**

**A. Resolution to Apply for NatureWorks Grant for Forest Field Playground**

Commissioner Sánchez made the motion, and the Commission approved, authorizing Resolution 2017-03 to apply for an Ohio Department of Natural Resources “NatureWorks” grant for the Forest Field Playground.

**B. Resolution to Apply for ODOT Grant for Nature Nook parking lot**

Commissioner Sánchez made the motion, and the Commission approved, authorizing Resolution 2017-04 to apply for an Ohio Department of Transportation grant for the expansion of the Kennard Nature Nook parking lot.

**C. Purchase Order for New Park Signs**

Commissioner Sánchez made the motion, and the Commission approved, authorizing a Purchase Order for Akers Signs for up to \$40,000 for the purchase of park entrance and rule signs (note: Commissioner Lee requested one sign be fabricated to ensure it meets CWPD standards).

**VIII. DIRECTOR'S REPORT**

1. Reminder: Board Officer decisions at May Meeting
2. Task teams bringing creativity and innovation to the community have been formed. Committees include Sprinkler Days, Art in the Parks and Wildflower Starter Gardens. The idea is to bring low cost, but enjoyable, features to our parks.

***IV. DEPARTMENT REPORTS***

**Managers will present a 2017-First Quarter progress report of the Strategic Plan goals during the work session.**

***X. COMMISSIONERS COMMENTS***

Commissioner Lee commended the staff for their work on the Gold Medal Award application.

Commissioner Monahan asked about plans for the newly purchased section of Pleasant Hill Park. Director Biondo stated that staff will be looking into options. He also asked if the Park District had any Pokémon Go programs. Ms. Marks stated that there was a Pop-up Park Challenge involving Pokémon Go in February.

Commissioner Sánchez pointed out that Bill Yeck Park is not on the new Miami Valley Bikeways map. She also stated that it is great to hear that members of the Park District will be attending the trail symposium this summer. Lastly, she attended Early Adventures and really enjoyed the program.

***XI. ADJOURNMENT***

Mr. Monahan adjourned the meeting at 8:06 P.M.

A Board work session will be held May 8, 2017 at 6:00 P.M. followed by a regular meeting at 7:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved:

Daniel Monahan, President

Attested:

David R. Lee, Secretary